

**TOWN COUNCIL MINUTES**  
**Monday, December 7, 2015**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the Council meeting for the month of December to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers William Anderson, Tom Howard, Tom Whitson, and Elizabeth Mitchell were present. Councilmember Saltonstall had an excused absence. Town Administrator Eric Faison and Clerk Treasurer Joyce Bielefeld were also present.

**APPROVAL OF MINUTES:**

*Councilmember Mitchell* moved to approve the minutes of November 16, 2015. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:**

*Councilmember Anderson* moved to approve Claims Checks #11009 through #11034 including EFTs for the amount of \$30,198.53. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

*Councilmember Mitchell* moved to approve Payroll Checks #11005 through #11008 including EFTs for the amount of \$52,974.05. *Councilmember Howard* seconded the motion. The motion carried unanimously.

**ACTION:** *Councilmember Mitchell* moved to cancel the second meeting in December. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**ACTION:** *Councilmember Anderson* moved to adopt the accounts payable procedure to process the invoices for the second meeting in December. The accounts payable list will be emailed to councilmembers prior to mailing the checks. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:**

Councilmember Howard announced he was unable to attend the SERS meeting on December 3.

Councilmember Anderson reported he attended the ESCA meeting and they will be closing the office on December 18, 2015. He stated the Town may receive some revenue from the sale of the ESCA equipment and property. There may be a small amount of expense to the town for unemployment costs for three former ESCA employees.

**MAYOR'S REPORT:**

Mayor Nichols announced the Snohomish County Tomorrow (SCT) 2015 Growth monitoring report has been distributed. The report includes growth and development trends through 2015.

Mayor Nichols reported on the City of Mountlake Terrace's Master Plan for Ballinger Park.

**TOWN ADMINISTRATOR'S REPORT:**

Town Administrator Eric Faison reported Snohomish County Planner Clay White won't be retained by the new "County Executive in 2016".

**ORDINANCE 15-570, 2016 BUDGET:**

Mayor and Council discussed the 2016 budget and the Mayor requested they reconsider including the expense for the front lawn. After discussion, Council chose to not include the expense in the budget at this time but may reconsider in the spring of 2016.

*Councilmember Anderson* moved to adopt Ordinance 15-570 adopting the 2016 Budget. *Councilmember Howard* seconded the motion. The motion carried unanimously.

**ORDINANCE 15-571, 2015 BUDGET AMENDMENT:**

This Ordinance amends the 2015 budget to cover unanticipated expenses and ensure the expenditures do not exceed the budgeted amounts.

*Councilmember Mitchell* moved to adopt Ordinance 15-571 amending the 2015 Budget. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:**

**ACTION:** *Councilmember Whitson* moved to amend the agenda and add an Executive Session for approximately two minutes to discuss potential litigation. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

*Mayor Nichols* recessed to Executive Session at 8:09 pm for approximately two minutes to discuss potential litigation.

Mayor Nichols announced the Executive Session would be extended for another six minutes.

*Mayor Nichols* reconvened the meeting at 8:15 pm.

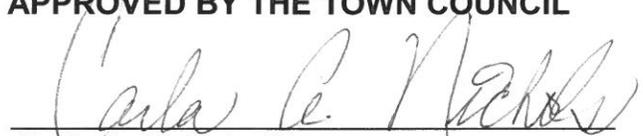
**ADJOURNMENT:**

*Councilmember Anderson* moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

  
\_\_\_\_\_  
Joyce Bielefeld, Clerk Treasurer

  
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Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)