

TOWN COUNCIL MINUTES
Monday, November 17, 2014

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Nichols called the second Council meeting for the month of November to order at 7:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers William Anderson, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson were present. Clerk Treasurer Joyce Bielefeld and Town Administrator Eric Faison were also present.

APPROVAL OF MINUTES:

Councilmember Mitchell moved to approve the minutes of November 4, 2014.
Councilmember Whitson seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS:

Councilmember Saltonstall moved to approve Claims Checks #9277 through 9297 including EFT's for the amount of \$114,906.16. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

COUNCIL REPORTS:

Councilmember Mitchell stated the Conservation District is willing to schedule a date and time to walk through the Deer Creek Park and offer suggestions.

Councilmember Mitchell stated that the Burlington Northern Railroad program to help with costs to allow bluff owners to connect to the railroad's stormwater drainage will be over in July, 2015. She reminded that Burlington Northern will be paying for the permit only, not the actual connection.

Mayor Nichols reported she and Councilmember Mitchell attended the Snohomish County Cities meeting and officials from the Association of Washington Cities (AWC) gave an overview on the Regional Priorities for 2015. She stated the priorities are Fiscal Health; Transportation & Infrastructure; and Education & Workforce. Mayor Nichols added that elected officials have worked hard to develop a consistent message to the state legislature.

Councilmember Saltonstall reported on an article regarding the increased public records requests and the fact that the public disclosure laws and privacy of citizens are being tested with these requests.

Councilmember Anderson announced he will be attending the Emergency Services Coordinating Agency (ESCA) meeting and finalizing the ESCA budget. He stated there may be a small annual cost increase to the cities involved.

MAYOR'S REPORT:

Mayor Nichols reported on the Associated Housing Authority demographics and housing statistics. The report includes comparisons of Snohomish County and all of the cities within the county. The report included population, households, average household size, vacancy, median home values, and other pertinent information.

Mayor Nichols announced the City of Edmonds will reconsider the Woodway Police Contract at their December 2 Council meeting.

Mayor Nichols announced there won't be a quorum for the Council meeting on December 1 and requested the meeting be changed to December 8. Council agreed to the new meeting date for December.

Mayor Nichols announced she and Margaret Evans are writing a grant to Verdant Health Commission in order to establish trails in Deer Creek Park. She explained that part of the Verdant Grant is focused on improving health. She stated that Sherwood Elementary School has a walking club that would use the trails and Edmonds Senior Center has expressed interest in doing some of their activities in the meadow/orchard of Deer Creek Park. Both entities are willing to write a letter of support to be included in the grant application.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Eric Faison showed the Snohomish County Critical Areas map for the Woodway area. The map detailed the wetlands, streams, and steep slopes in unincorporated lands adjacent to the Town's boundaries.

Town Administrator Faison reported on an earlier request by a resident that the Town consider placing cameras at the entrances to Woodway. He estimated the costs to be approximately 750,000 and stated it is very expensive and not affordable to the Town. He explained not only are there upfront costs but expenses from maintenance and public records requests.

Councilmember Anderson recommended installing motion lights in front of town hall, similar to the lights that have already been installed on the west side of town hall.

TWIN MAPLES PROJECT-PLANT ESTABLISHMENT CHANGE ORDER:

There is bid item called "Plant Establishment" in the Twin Maples Stormwater contract which is a portion of the contract that must be met before final payment can be issued to the contractor. The town established a minimum bid amount of \$4000 for this item to ensure the contractor would fulfill the requirements of maintaining the plants through the first year of the contract and replace any dying plants at the end of the period. The Council is being asked to approve a change to the contract which would allow the Town to close out the contract with Iron Creek Construction and release the retainage. The change order would allow a \$4000 bond to be posted for this item only.

ACTION: *Councilmember Mitchell* moved to authorize Change Order #1 to the Twin Maples Stormwater Contract with Iron Creek Construction. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

PUBLIC HEARING-2015 REVENUE SOURCES AND BUDGET:

Mayor Nichols opened the public hearing at 7:44 pm.

Mayor Nichols acknowledged that there were no residents present who wanted to give testimony related to the budget.

Mayor Nichols closed the public hearing at 7:44 pm.

Councilmember Saltonstall questioned the \$12,000 for installation of an irrigation system at Town Hall and didn't feel it should be in the 2015 budget. Councilmember Mitchell said she thought it would be cost effective to put in an irrigation system since staff time to water the lawn is significant.

RESOLUTION 14-376, PROPERTY TAX:

ACTION: *Councilmember Saltonstall* moved to adopt Resolution 14-376, increasing the property tax by 1% for 2015. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

ORDINANCE 14-559, 2015 BUDGET:

Mayor and Council discussed the budget and since there were two members who wished to remove the expense to install the irrigation system at Town Hall, the expenditures were decreased by \$12,000.

ACTION: *Councilmember Anderson* moved to adopt Ordinance 14-559, 2015 budget as amended. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

COUNCILMEMBER INTERVIEWS – POSITION #4

The Council interviewed Thomas Howard, Margaret Evans, Per Odegaard, and a phone interview with Andrew DeDonker. Mr. DeDonker was out of town on business and unable to attend the meeting. Questions included why the candidates wanted to serve on the Council, what adjectives would best describe their personality, what were the most important issues facing the Town, importance of neighborhood identity, and their vision for Woodway and what actions would be needed to make their vision a reality.

RECESS TO EXECUTIVE SESSION FOR APPROXIMATELY 40 MINUTES TO EVALUATE THE QUALIFICATIONS OF APPLICANTS

At 8:50 p.m. Mayor Nichols recessed the Council to Executive Session for the above reason and duration. The meeting was reconvened at 9:30 p.m.

APPOINTMENT OF COUNCILMEMBER/OATH OF OFFICE

Councilmembers commented on the excellent qualifications of all the candidates and encouraged them to be involved in the Town, possibly on the Planning Commission.

ACTION: *Councilmember Saltonstall* moved to appoint Tom Howard to fulfill the remainder of the term of Council Position #4. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

Clerk-Treasurer Joyce Bielefeld administered the Oath of Office to Tom Howard and he took his seat on the Council.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS: None

ADJOURNMENT:

Councilmember Anderson moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:44 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)