

**TOWN COUNCIL MINUTES**  
**Monday, November 16, 2015**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Pro Tem Anderson called the Council meeting for the month of November to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers Tom Howard, Tom Whitson, Kent Saltonstall, and Elizabeth Mitchell were present. Mayor Nichols had an excused absence. Town Administrator Eric Faison, Clerk Treasurer Joyce Bielefeld, and Public Works Director Terry Bryant were also present.

**PRESENTATION BY SUPERINTENDENT BROSSOIT-EDMONDS SCHOOL DISTRICT:**

Superintendent Nick Brossoit of the Edmonds School District gave a brief summary of the Strategic Direction Work Groups and what they look to address in 2015-2016. The work groups are: P-3<sup>rd</sup> grade early learning; Facilities and enrollment; Effective learning for all students; Graduates who are ready for life; Equity of Opportunity. He also informed Council of the Technology/Capital Levy that will replace the levy that had been approved by voters four years ago.

**APPROVAL OF MINUTES:**

*Councilmember Saltonstall* moved to approve the minutes of November 2, 2015. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:**

*Councilmember Mitchell* moved to approve Claims Checks #10993 through #11004 including EFTs for the amount of \$99,820.25. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:**

Councilmember Saltonstall requested an alternate member attend the SNOCOM meeting on December 10 and the SERS meeting on December 3. Councilmember Howard responded he is unavailable to attend the SNOCOM meeting but will be able to attend the SERS meeting on December 3.

Councilmember Saltonstall reported on SNOCOM's procurement of a new system called Locution. Locution automates through test-to-speech technology part of the fire dispatch operation and is hoped to have a positive impact on SNOCOM operational efficiency.

**MAYOR PRO TEM'S REPORT:**

Mayor Pro Tem Anderson invited all to meet and serve community members who are struggling and in need on Wednesday, November 25 at a dinner being sponsored by Annie's Community Kitchen.

**TOWN ADMINISTRATOR'S REPORT:**

Town Administrator Eric Faison requested an Executive Session be added to the agenda to discuss potential litigation.

*Councilmember Saltonstall* moved to amend the agenda and add an Executive Session before adjournment to discuss potential litigation for approximately 25 minutes.

*Councilmember Whitson* seconded the motion. The motion carried unanimously.

**DEBRIS MANAGEMENT PLAN:**

The Debris Management Plan is tied to Federal funding, so it must be an adopted document. Having a Federal Emergency Management Agency (FEMA) accepted Debris Plan allows the Town to be eligible for an additional 2.5% of Federal funding within the Public Assistance program in case of an emergency or disaster. FEMA will not review the Plan if it has not been formally adopted by Council. Also, without Council adoption and FEMA acceptance, Snohomish County will not accept our Plan as an Annex to theirs.

*Councilmember Mitchell* moved to adopt the Debris Management Plan. *Councilmember Howard* seconded the motion. The motion carried unanimously.

**PUBLIC WORKS DIRECTOR'S REPORT:**

Public Works Director Terry Bryant explained the town's water bills from Olympic View Water and Sewer. He explained there are two meters. One meter is connected to Town Hall and includes sewer charges, the other meter is a portable meter that is used throughout town for irrigation only.

Public Works Director Bryant made recommendations for the front lawn irrigation and lawn. After discussion, the majority of the Council chose to leave the lawn as is and not include any funds in the 2016 budget for improvements. Council will reconsider in the 2017 budget year.

**PUBLIC HEARING-2016 REVENUE SOURCES AND BUDGET:**

Mayor Pro Tem Anderson opened the public hearing at 8:32 pm. He presented Resolution #15-381, which would increase property taxes by 1%.

Mayor Pro Tem Anderson acknowledged that there were no residents present who wanted to give testimony related to the budget.

Mayor Pro Tem Anderson closed the public hearing at 8:33 pm.

**RESOLUTION 15-381, PROPERTY TAX:**

*Councilmember Saltonstall* moved to adopt Resolution 15-381, increasing the property tax by 1% for 2016. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**REVIEW 2016 BUDGET:**

Councilmembers discussed the proposed 2016 budget and the majority of members did not want funds in the budget for the proposed "bridge party". The expenditure and revenue for the party will be removed for the next budget meeting. The majority of the Council requested the funds for a sprinkler system and front lawn be removed from the proposed budget.

**ORDINANCE 15-569, SALARY SCHEDULE:**

The proposed 2016 budget includes pay increases for staff and this Ordinance increases the pay ranges.

*Councilmember Mitchell* moved to adopt Ordinance 15-569, amending the salary schedule. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:**

**EXECUTIVE SESSION:**

Mayor ProTem Anderson recessed to Executive Session at 8:58 pm for approximately 25 minutes to discuss potential litigation.

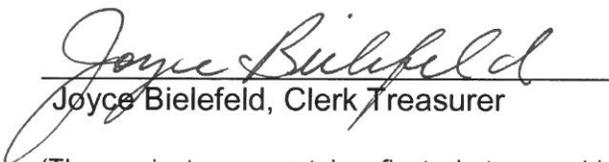
Mayor ProTem Anderson reconvened the meeting at 9:25 pm.

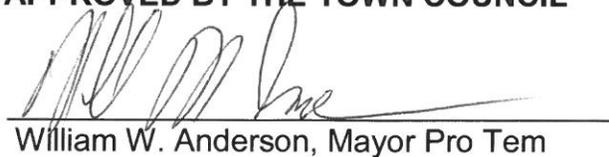
**ADJOURNMENT:**

*Councilmember Mitchell* moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:25 p.m.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

  
Joyce Bielefeld, Clerk Treasurer

  
William W. Anderson, Mayor Pro Tem

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)