

**TOWN COUNCIL MINUTES**  
**Monday, October 5, 2015**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the first Council meeting for the month of October to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers William Anderson, Tom Howard, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson were present. Town Administrator Eric Faison and Clerk Treasurer Joyce Bielefeld were also present.

**PRESENTATION BY DAVID L. GARRISON:**

David L. Garrison, the executor of an estate who owns a large oil painting of David Whitcomb, Sr., founder of the Town, presented a painting to the Mayor and Council members. Mr. Garrison possesses a great deal of memorabilia of the Whitcomb family and felt that the Town would benefit from owning the portrait.

Mr. Garrison explained that David Whitcomb, Sr. owned a successful envelope business in the midwest. In 1888 he moved to Seattle and eventually owned six office buildings in downtown Seattle. He was President of the Seattle Chamber of Commerce twice, the Ambassador to Japan, organized the first Red Cross Campaign in Seattle, and was instrumental in creating Mt. Rainier national park.

Charlotte Benson, a family friend of the estate, has been given the task of sorting the memorabilia and has pledged to work with the Town regarding identification of historical items of interest.

**APPROVAL OF MINUTES:**

*Councilmember Mitchell* moved to approve the minutes of September 21, 2015 as amended. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

*Councilmember Mitchell* moved to approve the minutes of September 23, 2015. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:**

*Councilmember Whitson* moved to approve Claims Checks #10942 through 10958 including EFT's for the amount of \$132,707.30. This amount includes the quarterly payment for fire and emergency services. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

*Councilmember Mitchell* moved to approve Payroll Checks #10937 through 10941 including EFT's for the amount of \$55,460.97. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

## **COUNCIL REPORTS:**

*Councilmember Saltonstall* reported two items:

1. There is a cable down on the east side of Woodway Park Rd just opposite of the former Rosary Heights. Public Works will be made aware of this issue.
2. The Council received a copy of several emails discussing the potential risks of using shredded tire material on soccer playing fields at the old Edmonds High School site. Olympic View Water & Sewer District was contacted to learn of potential risks to water supplies since there may be springs near the site that feed into the water district. Lynne Danielson, Director of Olympic View, referenced a large stormwater retention system surrounding the Town's treatment plant. The existence of this retention system is unknown to the Mayor and Council. Mayor Nichols instructed Town Administrator, Eric Faison, to follow up with Lynne to gather more information about the retention system.

*Councilmember Howard* reported Debbie Grady, Director of SNOCOM (911 Call Center), is resigning to accept a position in California. There will be an Executive Session board meeting on October 8, 2015.

## **MAYOR'S REPORT:**

Mayor Nichols announced a letter was mailed to the property owners adjacent to the Olympic Reserve Park regarding the suspected tree trimming or cutting. The letter detailed penalties for illegal activities on public lands and asked for residents' assistance in reporting such activities.

Mayor Nichols reported a letter was sent out seeking coordinators for neighborhood emergency services. There are only two areas that require volunteers.

There is a public hearing scheduled for October 7, regarding Building 10 in Point Edwards. The applicant revised the request based on the settlement with all appealing parties and is now submitting a formal application to the City of Edmonds for a building permit. Town Attorney, Wayne Tanaka, will review the submittal and Mayor Nichols will testify as to whether the revisions are consistent with the legal settlement.

The County's Dept. of Emergency Service is holding an Advisory Board meeting of all participating municipalities at 10:00 AM on October 15. Bill Anderson was asked to attend.

Public Works was asked to conduct a site visit to the Olympic Reserve to determine the extent of damage from the suspected illegal tree alteration. This information can serve of a baseline in case of any additional vandalism.

## **TOWN ADMINISTRATOR'S REPORT:**

### **PUBLIC HEARING-ANNEXATION OF THE UPPER BLUFF:**

Mayor Nichols opened the public hearing at 7:52 PM

No public comments.

7:56 PM.

*Councilmember Mitchell* moved to request staff to draft an ordinance that would formally accept the annexation letter so that the council can formally process the annexation request. *Councilmember Anderson* seconded the motion. *Councilmember Whitson* abstained. The motion carried.

### **3<sup>RD</sup> QUARTER FINANCIAL REPORT:**

Mayor Nichols presented the 3<sup>rd</sup> quarter financial report for 2015. Mayor Nichols reported that the revenues and expenditures were on track with those budgeted amounts formally approved as part of the 2015 budget. Several observations were made: real estate tax revenues would increase after October 31, certain supplies & equipment expenditures were over budget although overall program budgets were in line with approved budget levels.

### **PRESENT PRELIMINARY 2016 BUDGET:**

Mayor Nichols reviewed proposed revenues for the preliminary 2016 budget and stated that the revenue levels are in line with previous years. Revenues are determined by statutory limits of 1% on property taxes; building activity and utility tax revenues are based upon actual collections from previous years.

### **GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS: None**

Mayor Nichols announced she participated in mitigation planning as part of the County's Emergency Planning efforts. One of the consultants that has worked with the County has developed a workshop based upon mitigation planning for severe climate change conditions. It is a three hour planning session that is available to about 20 people. This may be appropriate for Woodway but further research will be conducted and reported back to the Council.

*Councilmember Saltonstall* raised a question in relation to the tree ordinance: "if a private land owner goes on Town property and violates the tree ordinance... does enforcement depend on the police or a Town employee?" Town Administrator, Eric Faison, explained that if a person or business illegally removes a tree on private property, it is not a crime, but could result in civil penalties under the Town code. If a

person or business illegally removes or alters a tree on Town property, by law this is a crime that could be prosecuted.

*Councilmember Anderson* stated the deer population is growing significantly and could become a nuisance.

Town Administrator, Eric Faison, reported that the Town filed a motion to dismiss BSRE's appeal of our annexation and development agreement with the owner of the upper bluff.

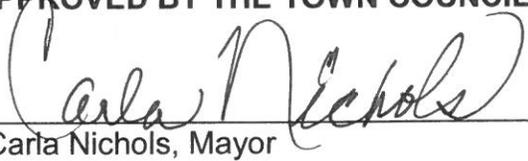
**ADJOURNMENT:**

*Councilmember Anderson* moved to adjourn the meeting. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:36 pm.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

  
Joyce Bielefeld, Clerk Treasurer

  
Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)