

**TOWN COUNCIL MINUTES**  
**Monday, August 5, 2013**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

The first Council meeting for the month of August was called to order by Mayor Nichols at 7:00 p.m. at the home of Dan and Kaye Lyon, 22430 Dogwood Lane.

Councilmembers present were William Anderson, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson. Councilmember Mike Quinn had an excused absence but arrived at 7:05. Clerk Treasurer Joyce Bielefeld, Town Administrator Eric Faison, Town Planner William Trimm, and Public Works Director Terrance Bryant were also present.

**APPROVAL OF MINUTES:**

Council members and Mayor Nichols offered amendments to the minutes including a more detailed description of the Town's proposal for Conservation Future funding offered by Snohomish County government. *Councilmember Saltonstall* moved to approve the minutes of July 15, 2013 as amended. *Councilmember Whitson* seconded the motion. The motion to approve the minutes as amended carried unanimously.

**APPROVAL OF VOUCHERS:**

*Councilmember Mitchell* moved to approve Claims Checks #8649 through #8674 for the total amount of \$176,154.03. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

*Councilmember Anderson* moved to approve Payroll Checks #10795 through #10802 including EFT's for the total amount of \$46,695.98. *Councilmember Quinn* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:**

Chief Hansen reported on the fireworks activity on the Fourth of July. He shared that there was one 911 call that evening. When the officer responded, the resident said there were no fireworks on the premises. Chief Hansen stated that the officer heard other fireworks during his shift, but it was difficult to know where they were being set off. Chief Hansen explained that the dry weather was a concern particularly with Woodway's heavily wooded residential lots. It was noted that if fireworks started a fire, it could spread quickly. Mayor Nichols pledged to stress the dangers of an accidental fire in next year's e-mail to residents regarding the Town's ban on fireworks.

Chief Hansen also reported that retired officer Karl Roth would be thanked with a plaque for his 22 years of service to the Town.

**COUNCIL REPORTS:**

Councilmember Mitchell stated she and the Mayor attended the Snohomish County Cities (SCC) dinner. An update on Sound Transit's plans for moving light rail north to Everett was presented.

Councilmember Mitchell reported that the WCIA audit was successful and there are two mandatory requirements relating to internet security which need to be completed before next year.

Councilmember Saltonstall clarified how the 911 calls are routed by the South Snohomish County Communications agency. He had asked the SnoCom director several questions about how 911 calls are routed. All calls from Woodway landlines go directly to SnoCom's dispatchers. If residents called from a mobile phone while in Snohomish County, that call is also routed to SnoCom. If calls are made from a mobile phone while in a different county, that call would be routed to that county's dispatch center or the nearest cell phone tower.

Councilmember Anderson thanked Mayor Nichols for her work on the City of Edmonds, Point Edwards, building 10 appeal.

**MAYOR'S REPORT:**

Mayor Nichols commented on the findings of fact and conclusions letter regarding Point Edwards Building 10 that was prepared by Ogden Murphy Wallace. Once the decision is confirmed by the Edmonds Architectural Design Board, there will be a two week appeal period. Mayor Nichols recommended that Woodway should appeal the final decision.

**ACTION:** *Councilmember Anderson* moved to add a short executive session at the end of the meeting to discuss possible litigation. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

Mayor Nichols reported that she submitted the application for the Snohomish County Conservation Futures 2013 bond funded grant. The proposal was a joint application with Olympic View Water & Sewer District. If awarded, the Town intends to develop the property into a multi-purpose park including walking and equestrian trails, a family picnic shelter and play area. Due to the mature forest lands, the site could also be used as an outdoor education laboratory for local schools.

Mayor Nichols reminded Council members that the Staff Appreciation picnic would be held August 8th, starting at 5 p.m. Food assignments were finalized.

**TOWN ADMINISTRATOR'S REPORT:** None

**PUBLIC HEARING-SIX YEAR STREET PLAN:**

Public Works Director Terrance Bryant explained the process for selecting the streets that were included in the Six-Year Street Plan. The selected streets were listed with the streets most in need of repair on the top of the list. The first three streets listed in priority were:

Nootka Road  
Eagle Lane  
Kulshan Road

Councilmember Saltonstall asked about the plan for Kulshan Road walkway.

Councilmember Anderson commented that he would like Bella Coola Road added to the list in the future.

Mayor Nichols opened the public hearing at 8:00 pm.

There were no public comments.

Mayor Nichols closed the public hearing at 8:01 pm.

**RESOLUTION #13-366, SIX YEAR STREET PLAN:**

**ACTION:** *Councilmember Mitchell* moved to approve Resolution 13-366, approving the Six Year Street Plan. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**RESOLUTION #13-367, STATEMENT OF INTENT TO PARTICIPATE IN DISPUTE RESOLUTION PROCESSES PURSUANT TO SNOHOMISH COUNTY'S PLANNING POLICY JP-2:**

Due to time constraints, Mayor Nichols tabled this item.

**ORDINANCE #13-549, ADOPTING MUNICIPAL URBAN GROWTH AREA SUBAREA PLAN AND DEVELOPMENT REGULATIONS:**

Town Planner William Trimm outlined the process that the Council and the Planning Commission used to update the Municipal Urban Growth Area (MUGA) Subarea Plan and development regulations. Mr. Trimm then presented the changes and additions to the subarea plan and development regulations and explained that the Planning Commission reviewed the final draft at a public hearing on July 24. There were no public comments received prior to or at the public hearing. The Planning Commission approved the changes and recommended that the Council adopt the changes.

Mayor Nichols asked about future annexation and whether the Council agreed with stated priority for annexing both the lower and upper bluff portions of the MUGA. The Council discussed the fact that the annexation priority language is in the vision portion of the document and offers flexibility, and is not a policy that would obligate Woodway to act in the future.

The Council then discussed a few amendments that were necessary to keep the plan and development regulations consistent with the corresponding Snohomish County codes. The amendments included the density and bulk regulations for the Upper Bluff neighborhood.

The Planning Commission recommended passage of the draft MUGA Subarea Plan for the following reasons: the updates enhanced the existing comprehensive plan; the updates were not detrimental to the community; and they were consistent with regional plans such as Snohomish County comprehensive plan and Puget Sound Regional Council's Vision 2040 Plan.

**ACTION:** *Councilmember Mitchell* moved to approve Ordinance 13-549 as amended, adopting the Municipal Urban Growth Area subarea plan and development regulations. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**FIRE CONTRACT:** Town Administrator Eric Faison explained the differences in proposed costs and response times between Fire District 1 and Shoreline Fire Department. Council reviewed charts showing response times for various properties throughout the Town. Since more than 61% of residents are located in the southern portion of Town, it was concluded that Shoreline's services were competitive. The guaranteed 3% annual increase submitted by Shoreline provides the Town with long-term assurances regarding contract costs. This assurance extends the timeline when residents would be asked to approve additional tax rates. Town Administrator Eric Faison requested that the Council give staff direction on whether he should finalize an agreement with Fire District 1 or Shoreline Fire Department.

Councilmember Saltonstall expressed concern about how calls would be dispatched and how technology assessments would be handled if Woodway contracted with Shoreline Fire Department.

Town Administrator Faison explained that the proposed Shoreline contract included all dispatch costs because there would only be a small number of calls generated by Woodway and thus, additional dispatch assessments were not deemed necessary.

The Council asked Town Administrator Faison to discuss changing the cancellation notice provision with Shoreline Fire Department from three years to two years. The Council discussed the financial details of both contracts. They expressed an interest for a contract with the Shoreline Fire Department and asked staff to invite the Shoreline Fire Chief to next meeting to answer their questions.

**AUDIENCE COMMENTS:**

Eric Monroe of Edmonds attended the meeting but had no comments.

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:**

Councilmember Whitson requested that the Council reconsider the Town's investment strategy since economic conditions were changing and the Town's investments might benefit from a more diverse portfolio. Mayor Nichols suggested that the investment committee meet and report back to the full Council.

**EXECUTIVE SESSION**

Mayor Nichols recessed to Executive Session at 9:38 pm for approximately ten minutes to discuss possible litigation.

Mayor Nichols reconvened the meeting at 9:44 pm.

**ADJOURNMENT:**

*Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Mitchell* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:47 pm.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk Treasurer

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Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)