

**TOWN COUNCIL MINUTES**  
**Monday, July 21, 2014**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the second Council meeting for the month of July to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers Bill Anderson, Elizabeth Mitchell, and Kent Saltonstall were present. Councilmember Mike Quinn had an excused absence. Councilmember Tom Whitson was absent. Clerk Treasurer Joyce Bielefeld, Public Works Director Terry Bryant, and Ken Nilsen, PACE Engineering, were also present.

**APPROVAL OF MINUTES:**

*Councilmember Saltonstall* moved to approve the minutes of July 7, 2014.

*Councilmember Anderson* seconded the motion. *Councilmember Mitchell* abstained since she did not attend the meeting. The minutes will be brought back to the next meeting for approval.

**APPROVAL OF VOUCHERS:**

*Councilmember Anderson* moved to approve Claims Checks #9115 through #9127 including EFT's for the amount of \$25,185.90. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:**

Justin Marquart, 1 Point Edwards Place, introduced himself and stated he wanted to become more active in the community.

**COUNCIL REPORTS:**

Councilmember Anderson reported that he had attended the Snohomish County Superior Court Hearing regarding the appeal for the City of Edmonds Point Edwards Building 10; a final decision should be made within a couple of weeks.

Councilmember Anderson reported that he attended a meeting with Emergency Services Coordinating Agency (ESCA) board members, South County mayors, and Snohomish County Department of Emergency Services. He stated that the ESCA cities were researching whether there was overlap between the two organizations and whether ESCA should be reorganized. He commented on some of the strategizing that was being discussed.

**MAYOR'S REPORT:**

Mayor Nichols stated she would be out of town on August 4 and asked for an excused absence or for the Council to change the regular meeting date.

**ACTION:** *Councilmember Saltonstall* moved to change the regular council meeting on Monday, August 4 to Monday, August 11, 2014. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

Mayor Nichols reported that the stage that is planned to be built near Town Hall would cost about \$3500 using treated wood, which should extend the life of the structure.

Mayor Nichols stated that she and members of the Deer Creek Park committee went to Bridle Trails State Park in Kirkland to see the 500-acre park and learn how it was developed and managed. She stated they were able to speak with the president of the Bridle Trails Foundation and a former park ranger who provided the committee with the history of the park. Suggestions were made to keep Deer Creek's walking paths simple but to plan to have the trails professionally planned.

Mayor Nichols reported on the police back up services provided by the City of Edmonds officers. In the last fifteen months, there was only one month where the total calls exceeded the contract amount. The Mayor will be working with officials from the City to renew the police contract.

**TOWN ADMINISTRATOR'S REPORT:**

Town Administrator Eric Faison submitted a written report.

**PUBLIC HEARING-SIX YEAR STREET PLAN:**

Mayor Nichols opened the public hearing at 7:40 pm.

Public Works Director Terrance Bryant explained the process for selecting the streets that were included in the Six Year Street Plan. The selected streets were listed with the streets most in need of repair on the top of the list. The first three streets listed in priority were:

Nootka Road  
Kulshan Road  
Eagle Lane

Councilmember Anderson expressed appreciation that Nootka Road was the priority since it needs to be repaired.

Justin Marquart, 1 Point Edwards Place, asked how the projects were prioritized and if stormwater projects and street projects came out of the same pool of money.

Mayor Nichols explained that the stormwater projects had been identified by residents, Public Works' staff, and consulting engineers and then included in a Comprehensive Plan for stormwater, which is funded by a separate utility fund. Mayor Nichols closed the public hearing at 7:48 pm.

**RESOLUTION #14-375, SIX YEAR STREET PLAN:**

**ACTION:** *Councilmember Anderson* moved to approve Resolution 14-375, approving the Six Year Street Plan. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**ACCEPT STORMWATER BID-TWIN MAPLES PROJECT:**

The Council discussed the bids and the options available for financing to complete the first phase of the stormwater project in Twin Maples neighborhood. The bid package included three components, a base bid (A) plus two add-ons for additional work if the total bid price was within the Council's budget. The three bids received from contractors were all higher than the Council's projected budget for the project. Since Base Bid A solves the most severe flooding problems, it was previously decided that only Base Bid A would be completed.

**ACTION:** *Councilmember Saltonstall* moved to accept the lowest base bid offer from Iron Creek Construction in the amount of \$145,169 to complete the Twin Maples Stormwater Project. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**AUTHORIZE MAYOR TO SIGN CONTRACT FOR TWIN MAPLES PROJECT:**

**ACTION:** *Councilmember Anderson* moved to: 1) authorize the Mayor to execute and sign the contract, substantially in the form attached, with Iron Creek Construction to complete the Twin Maples Stormwater Project; 2) authorize a loan from the General Fund to the Stormwater Utility Fund to be repaid with interest over a three year period; and authorize the expenditure of up to \$240,000 (including engineering, construction and contingency) from the Stormwater Utility Fund for the Twin Maples Stormwater Project. *Councilmember Mitchell* seconded the motion. The motion carried unanimously

**DISCUSSION ON WOODWAY NIGHT OUT:**

Mayor Nichols explained that a resident wants to hold a Woodway Night Out on the bridge, pay for it, and plan it. She said the resident is willing to pay to bring electricity to the bridge. The only cost to the town would be the Public Works Director's time to research the electricity issue, police coverage, and staff sending the invitations. She commented that it would be a good opportunity for neighbors to meet and get to know one another.

Council discussed the pros and cons of holding the event and the discussion will continue at a later date after research is completed on the electrical issue.

**AUDIENCE COMMENTS:**

Ken Nilsen, PACE Engineers, announced that the Department of Ecology is changing their policy and allowing small cities to apply for grants for stormwater projects. Woodway was awarded the stormwater exemption but with this change in policy, there may be opportunities for future state grants. PACE will conduct the appropriate research for grant identification.

Justin Marquart, 1 Point Edwards Place, commented that having a Woodway Night Out was a great idea in concept but the Town and the event host would need to make sure it was not perceived as a business function.

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:**

Mayor Nichols stated that Public Works would begin designing a new right-of-way garden north of the bridge where several diseased trees had to be removed. Plantings would not be installed until the fall.

**ADJOURNMENT:**

*Councilmember Anderson* moved to adjourn the meeting. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:20 pm.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk Treasurer

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Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)