

TOWN COUNCIL MINUTES
Monday, July 7, 2014

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Nichols called the first Council meeting for the month of July to order at 7:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers Bill Anderson, Kent Saltonstall, and Tom Whitson were present. Councilmembers Elizabeth Mitchell and Mike Quinn had excused absences. Town Administrator Eric Faison, Clerk Treasurer Joyce Bielefeld, and Ken Nilsen, PACE Engineering, were also present.

APPROVAL OF MINUTES:

Councilmember Saltonstall moved to approve the minutes of June 23, 2014 as amended. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS:

Councilmember Anderson moved to approve Claims Checks #9080 and 9094 through #9114 including EFT's for the amount of \$16,118.14. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

Councilmember Saltonstall moved to approve Payroll Checks #10867 through #10872 including EFT's for the amount of \$51,364.02. *Councilmember Anderson* seconded the motion. The motion carried unanimously

AUDIENCE COMMENTS:

Bill Weir, 11 Woodhaven Place, announced that he had done work related to the siting of cell towers and has expertise in the field. He said that he would be willing to help and would provide pros and cons of building a cell tower, as well as alternatives to a cell tower. Council was appreciative of his offer.

COUNCIL REPORTS:

Councilmember Anderson reported that he would be attending a meeting with Snohomish County Emergency Management to find out what they do and if it would be feasible to combine operations with the existing Emergency Services group for Snohomish County (Emergency Services Coordinating Agency).

Councilmember Saltonstall asked about clarification of the duties and authorities of the Mayor. Town Administrator Faison said he would send the section of the Revised Code of Washington (RCW) related to the duties and authority of the mayor to each council member.

Councilmember Saltonstall commented about the fireworks being illegally set off on the 4th of July.

MAYOR'S REPORT:

Mayor Nichols announced that a postcard was mailed prior to the 4th of July stating that fireworks were not allowed in Woodway. She said there was an officer on duty and he

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received one call related to fireworks. It was recommended that a letter be sent to the offending homeowner.

Mayor Nichols stated that she would be meeting with representatives from the City of Edmonds regarding extending the police services contract for backup police coverage which the City of Edmonds provides to the Town.

Mayor Nichols explained that the homeowners in Point Edwards Condominiums in Edmonds did not feel the proposal for a settlement offered by the developer for Building 10 was an adequate resolution so the scheduled court hearing in Snohomish County Superior Court will proceed on July 10th.

Mayor Nichols announced that letters have been mailed to various community groups requesting donations for the fair and planning is underway.

Mayor Nichols asked Council's opinion about building a small stage that would be located west of the Playground. The stage could be used during the Town Fair. She estimated the cost to build a stage approximately 20' X 20' would be about \$2500. She stated the stage had been recommended by the GGLO architects and was included on all of the original plan documents prepared for the new Town Hall.

ACTION: *Councilmember Anderson* moved to proceed with building a stage at a reasonable cost and using materials that will prolong the life of the structure. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Eric Faison announced that he had a conversation with the City Administrator for the City of Shoreline and explained that the Woodway Council would like to meet at Woodway Town Hall for a short meet and greet with no particular subject.

Town Administrator Faison reported that he spoke with Fire Chief Cowan and requested a couple of changes in the format of the quarterly fire report.

STORMWATER BIDS-TWIN MAPLES PROJECT:

The Council discussed the bids and the options available for financing to complete the first phase of the stormwater project in Twin Maples neighborhood. The bid package included 3 components, a base bid (A) plus two add-ons for additional work if the total bid price was within the Council's budget. The three bids received from contractors were all higher than the Council's projected budget for the project. Since Base Bid A solves the most severe flooding problems, it was decided that only Base Bid A would be completed at this time. The Council agreed that borrowing the money from the Capital Fund and repaying the total loan over four years would provide enough funds to complete the Base Bid. The bids will be brought back at the next meeting for the Council's acceptance of the bid and to authorize the Mayor to sign the contract with the lowest bidder.

DISCUSSION ON CRITICAL AREAS:

Town Administrator Eric Faison explained that the Environmentally Critical Area section of the Woodway Municipal Code (WMC) states the chapter and its regulations are triggered by submittal of an application for a development permit and does not address activity that does not require a permit. After discussion, it was decided that the Town’s Attorney or Planning Director will amend the code to address various activities that could damage sensitive lands (streams, wetlands, steep slopes) and it will be brought back to Council at a later date.

AUDIENCE COMMENTS:

Gil Holzmeyer, 23700 110th Place W, commented that he has walked through the Twin Maples neighborhood and that more than 30% of the rights-of-way (ROW) are a hard surface. He submitted photographs for the record of some of the areas that are included in the bid alternatives. He shared that several residences that were identified in the extra bid packages were not considered a problem by the affected homeowners.

He explained that the stormwater problems in those areas with hard surfaces could be helped if some of the residents would replace these areas with pervious materials and dig a small retention ditch at the side of their driveways. He felt this action would alleviate some of the flooding problems. Mr. Holzmeyer asked if the Town could help the residents with redesigning their ROW’s. He proposed a joint venture whereby residents could amend their adjacent ROW’s with advice and consultation from Town staff and consulting engineers regarding materials and grade design. The Public Works staff and the availability of heavy equipment would also be needed with the majority of the installation work being borne by individual homeowners.

EXECUTIVE SESSION:

Mayor Nichols recessed to Executive Session at 8:20 pm for approximately 10 minutes to discuss potential litigation.

Mayor Nichols reconvened the meeting at 8:30 pm.

ADJOURNMENT:

Councilmember Saltonstall moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:30 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)

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