

TOWN COUNCIL MINUTES
Monday, June 17, 2013

EXECUTIVE SESSION: Mayor Pro Tem Anderson called the meeting to order and recessed to Executive Session at 6:40 pm for approximately 30 minutes to discuss potential litigation.

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The Council meeting for the month of June was called to order by Mayor Pro Tem Anderson at 7:15 p.m. at the home of Dan and Kaye Lyon, 22430 Dogwood Lane. Councilmembers present were Mike Quinn, Elizabeth Mitchell, and Tom Whitson. Mayor Nichols and Councilmember Saltonstall had excused absences. Clerk Treasurer Joyce Bielefeld, Town Planner William Trimm, and Town Administrator Eric Faison were also present.

APPROVAL OF MINUTES:

Councilmember Mitchell moved to approve the minutes of April 15, 2013 as amended. *Councilmember Whitson* seconded the motion. The motion to approve the minutes as amended carried unanimously.

Councilmember Mitchell moved to approve the minutes of April 29, 2013 as amended. *Councilmember Quinn* seconded the motion. The motion to approve the minutes as amended carried unanimously.

Councilmember Mitchell moved to approve the minutes of May 20, 2013 as amended. *Councilmember Quinn* seconded the motion. The motion to approve the minutes as amended carried unanimously.

APPROVAL OF VOUCHERS:

Councilmember Quinn moved to approve Claims Checks #8619 through #8628 including EFT's for the total amount of \$454,819.65. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

Councilmember Mitchell moved to approve Payroll Checks #10772 through #10783 including EFT's for the total amount of \$44,177.86. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

COUNCIL REPORTS:

Councilmember Mitchell reported on the progress of the landscaping at the Town Hall project site. She stated that while digging holes for the plants, it was noticed that a portion of the retaining wall is sitting on gravel only. Town Administrator Faison stated that the wall had been designed by an engineer and, if it fails, the liability will be the responsibility of the engineering firm.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Faison provided information on the Real Estate Excise Tax (REET) revenue to date.

DISCUSSION ON UPDATES TO THE COMP PLAN:

Town Planner Bill Trimm reviewed the Planning Commission Draft of the Woodway Municipal Urban Growth Area Subarea Plan. He explained the goals and policies that would be brought to the Council at a future date for review and approval.

AUTHORIZE MAYOR TO SIGN PARTICIPATION AGREEMENT WITH GOVPAYNET TO ALLOW THE TOWN OF WOODWAY TO ACCEPT PAYMENTS BY DEBIT OR CREDIT CARD:

Clerk Treasurer Bielefeld explained that the Town currently accepts only cash or checks for payments of infractions, stormwater billings, permits, and other transactions. This agreement would allow payments by debit or credit card. The payments can be made in office, by phone, or online. She explained that several other cities and counties are using this company and all recommendations are favorable. The company charges the person who is using the service a small fee based on the amount of the transaction and there are no charges to the Town.

The Council discussed the participation agreement with Government Payment Services, Inc.

ACTION: *Councilmember Quinn* moved to authorize the Mayor to sign the participation agreement with Government Payment Services, Inc. to allow the Town of Woodway to accept payments by debit or credit card. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:

Councilmember Mitchell asked if staff would schedule a tour of the upper bluff, town easements, conservation areas, and the Olympic View Water District. Town Administrator Faison said he would organize a tour on an upcoming Saturday.

Council discussed having a special meeting on Monday, July 29, 2013 or changing the August 5, 2013 meeting to July 29, 2013.

ADJOURNMENT:

Councilmember Quinn moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:10 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

William W. Anderson, Mayor Pro Tem

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)