

**TOWN COUNCIL MINUTES**  
**Monday, May 4, 2015**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the first Council meeting for the month of May to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers William Anderson, Tom Howard, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson were present. Town Administrator Eric Faison and Clerk Treasurer Joyce Bielefeld were also present.

**APPROVAL OF MINUTES:**

*Councilmember Mitchell* moved to approve the minutes of April 20, 2015 as amended. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:**

*Councilmember Mitchell* moved to approve Claims Checks #9508 through 9521 including EFT's for the amount of \$31,449.47. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

*Councilmember Anderson* moved to approve Payroll Checks #9504 through 9507 including EFT's for the amount of \$47,279.50. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:**

Councilmember Bill Anderson reported he attended the first Emergency Services Coordinating Agency (ESCA) meeting with the new interim director of ESCA.

Councilmember Elizabeth Mitchell announced Cass Turnbull, professional gardener and author, will be attending a meeting in the near future to discuss trees.

**MAYOR'S REPORT:**

Mayor Nichols reported that the former Woodway High School location will undergo playing field improvements with the installation of a new synthetic sports surface. She said there is some concern because the runoff water will be entering Deer Creek in Woodway.

Mayor Nichols reported she attended a roundtable held by Verdant Health Commission. She distributed a list of all organizations who attended the meeting.

Mayor Nichols requested an excused absence on May 18.

Mayor Nichols announced that the Snohomish County PUD will be attending the meeting on May 18 along with the Town's Public Works Director and they will do a short presentation.

Mayor Nichols reported she walked Deer Creek Park with an Engineer from the Conservation District. She reported that there are a number of issues that would need to be addressed prior to the construction of trails at the Park. She stated that the park will not be open for public use until the financial and construction feasibility issues are resolved.

**TOWN ADMINISTRATOR’S REPORT:**

Town Administrator Eric Faison provided a brief update on various activities concerning the Town. Of highest importance, he reported that the Town received a copy of the assumptions the County’s consultant will use to analyze the traffic impacts created by development at Point Wells. Administrator Faison identified several potential areas of concern. He stated that the Town will send a letter to the County addressing our concerns, and that letter may be a joint letter with the City of Shoreline.

**FIRE CHIEF COWAN’S REPORT:**

Shoreline Fire Chief Matt Cowan provided the Council with an update on his Department’s provision of fire and emergency medical services to the Town. He reported that the Department is addressing a mapping glitch that was causing a delay in response times. He reported new computers were installed in the rigs and the maps were updated. He reported that most of the calls coming from Woodway have been advanced life support (ALS) – these type of calls require a transport to a hospital. Lastly, he stated that the implementation of SNOCOM’s New World software system should help to substantially reduce response times.

Councilmember Anderson recommended an article in the Woodway newsletter to educate residents on how to provide necessary information when calling 911.

**REVIEW COMP PLAN UPDATE – CHAPTERS 1 THROUGH 4:**

The Mayor and Council reviewed Chapter 1 through Chapter 3 of the Woodway Comprehensive Plan as part of the update process.

**ORDINANCE 15-563, AMENDING SECTION 6.12: FAIRS, CONCERTS, AND PUBLIC FUNCTIONS:**

This agenda item was tabled.

**ORDINANCE 15-564, AMENDING SECTION 4.02: HOME OCCUPATIONS:**

The ordinance number was changed to 15-563. This ordinance amends the Home Occupation section of the Woodway Code and clarifies ambiguities in the previous regulations, eliminates unnecessary references, and harmonizes provisions of the code.

**ACTION:** *Councilmember Mitchell* moved to approve Ordinance 15-563, amending section 4.02: Home Occupations. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:** None

**EXECUTIVE SESSION:**

Mayor Nichols recessed to Executive Session at 9:10 pm for approximately 30 minutes to discuss potential litigation.

Mayor Nichols reconvened the meeting at 10:00 pm.

**ADJOURNMENT:**

*Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:00 pm.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk Treasurer

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Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)