

TOWN COUNCIL MINUTES
Monday, April 15, 2013

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The Council meeting for the month of April was called to order by Mayor Nichols at 7:00 p.m. at the home of Dan and Kaye Lyon, 22430 Dogwood Lane. Councilmembers present were William Anderson, Kent Saltonstall, Elizabeth Mitchell, and Tom Whitson. Mike Quinn had an excused absence. Clerk Treasurer Joyce Bielefeld, Town Administrator Eric Faison, and Public Works Director Terrance Bryant were also present.

Mayor Nichols requested the agenda be amended to include an executive session for approximately five minutes at the end of the meeting. She also stated that she will allow a resident to speak during the stormwater updates.

ACTION: *Councilmember Anderson* moved to amend the agenda to include an executive session for approximately 5 minutes at the end of the meeting to discuss potential litigation and to allow resident comments during the stormwater updates. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES: *Councilmember Saltonstall* moved to approve the minutes of March 18, 2013 as amended. *Councilmember Mitchell* seconded the motion. The motion to approve the minutes as amended carried unanimously.

APPROVAL OF VOUCHERS: *Councilmember Mitchell* moved to approve Claims Checks #8545 through #8558, including EFT's for the total amount of \$297,627.92. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

Councilmember Anderson moved to approve Payroll Checks #10744 through #10757, including EFT's for the total amount of \$47,076.36. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: Scott Ely, 24120 E Greystone Lane, was introduced as an interested resident.

COUNCIL REPORTS:

Councilmember Mitchell reported that the Clerk Treasurer is the main delegate for Washington Cities Insurance Authority (WCIA) and she is the alternate. This means that WCIA will send the emails requesting reports and information directly to the Clerk Treasurer.

MAYOR'S REPORT:

Mayor Nichols requested the next Council meeting date be changed from May 6 to April 29. Council agreed to the change and the next Council Meeting will be held on April 29, 2013.

Mayor Nichols reported that a letter was sent to Snohomish County Tomorrow and the letter will be included in a formal request to the Snohomish County Council to reduce the population estimates for Point Wells and to bring the estimate down in line with an urban village not an urban center.

Mayor Nichols explained that the Town has received a request from the city of Edmonds for SEPA comments on the Point Edwards project. After discussion, the Council agreed that the Town of Woodway would submit comments.

Mayor Nichols and the Council discussed public gardens and landscape plans for the new town hall.

TOWN ADMINISTRATOR'S REPORT:

Public Works Director responded to the question from a previous meeting regarding a paid invoice for stump grinding. He said the grinding of stumps was done at a cost of between \$650 and \$850 and the stumps were removed so new plantings can be done in the area.

Town Administrator Faison reported that attorney Wayne Tanaka responded to the emergency volunteers and police appointments questions that were asked at a previous meeting.

Town Administrator Faison reported that a warning letter had been sent to a resident regarding a noise complaint.

Town Administrator Faison gave an update on the Town Hall building project budget.

STORMWATER UPDATE:

Public Works Director Terrance Bryant explained that the 15-acre Twin Maples community was developed in the 1950's. The stormwater conveyance system that was installed during the construction of the neighborhood is no longer adequate. The system relies upon catch basins and sumps, which, due to their age, do not function properly.

A majority of the stormwater from this area drains south towards the southeast portion of the development, specifically a low spot in front of 11025 110th Place West. The catch basin located in the right-of-way in front of this home is insufficient for the stormwater flows of typical rainfall events, resulting in flooding of the home. Further exacerbating the problem, many of the rights-of-way along 100th Place West and 111th Place West have been converted from grass to asphalt or compacted gravel for additional parking. The addition of impervious surface has decreased stormwater absorption and created standing water along the 110th Place West and 111th Place West rights-of-way.

In 2005, the Town of Woodway commissioned a Town-wide Stormwater Comprehensive Plan. The Plan contained an analysis of the existing stormwater infrastructure and recommendations for improving stormwater collection. The authors

of the Plan interviewed Town of Woodway employees and solicited citizen involvement with a questionnaire. The Plan identified 10 areas where stormwater runoff was a problem. The Twin Maples community was identified as an area needing improvement.

In reference to Twin Maples, Director Bryant noted that the Plan states that existing infiltration dry wells within an estimated two block area do not appear to adequately handle stormwater runoff. Stormwater from this neighborhood flows to a catch basin and associated conveyance system located in front of the residence at 11025 110th Place West. The existing system does not appear to have sufficient capacity for conveying these flows. The area floods during typical rain events and the residence has incurred damage due to flooding. A solution was identified and divided into two phases. The first phase would improve the catch basin and downstream drain from 11025 110th Place West and the second phase would create a new stormwater drainage system in the Twin Maples community, abandoning the existing infiltration system.

Phase 1 of Twin Maples stormwater improvement was completed in the summer of 2007 using the recommendations in the 2006 Stormwater report. The catch basin was replaced in front of 11025 110th Place West and an 18-inch diameter pipe was installed to convey stormwater underneath 239th Place West. The pipe continues southeast through an easement on the property at 11012 239th Place West and discharges the stormwater in a bio-swale that was constructed in the Woodway Reserve.

Phase II has not been completed for several reasons. One reason is financial – all of the proposed projects are costly. Project costs range from \$300,000 to nearly \$1 million (in 2005 dollars). Another reason is concern that the project will reduce the number of parking places in the rights-of-way in Twin Maples.

Director Bryant worked with an engineer to develop a functional, low-impact stormwater solution. When the solution was presented to the residents of Twin Maples, they raised concerns about the loss of off street parking. In response, the Town asked the engineer to propose some alternatives, which were shared with the residents of Twin Maples in a second round of neighborhood meetings. When presented with all viable options, the residents continued to express concern about the loss of off street parking.

Director Bryant presented a detailed report to Council outlining several options and concluding with a recommendation. It was the Public Works Directors' recommendation that alternative 5-2 be acted upon. This alternative provides an average reduction in runoff of 62%, allows for 68 of the 100 street side parking stalls to be retained, has an estimated cost of \$500,000 and incorporates bio-swales in most of the rights of way while removing all impervious surfaces within the Town's right of ways. While there was no vote on the options, there was general Council consensus to follow Mr. Bryant's recommendation. Council requested that staff work with the neighborhood to explain and further refine the preferred alternative and return to Council in the Fall with a final proposal.

DISCUSSION ON PARKING IN TOWN'S RIGHT OF WAY:

Town Administrator Faison said that there have been complaints of parked vehicles in the right of way and asked the Council if they had an interest in changing the code to prohibit parking in the right of way in certain circumstances. The Woodway Municipal Code currently states that parking in the right-of-way can be no longer than 72 hours. The Council consensus was to leave the code as it is and make no changes at this time.

FIRST QUARTER FINANCIAL REPORT:

Mayor Nichols presented the first quarter financial report for 2013. Mayor Nichols reported that the revenues are on track with some of the line items higher than the projected revenues. The expenses for the quarter are below the budgeted amounts. Councilmember Whitson asked what items are included in the miscellaneous section of general governmental. The Clerk Treasurer will report back to the Council.

ORDINANCE 13-546, AMENDING TITLE 14 RELATED TO THE ALLOWED LOCATION OF BARNs IN THE R-87 ZONE:

Town Administrator Faison explained that a change had been made to the code and the change was not reflected in the permit handout.

ACTION: *Councilmember Anderson* moved to adopt Ordinance 13-546, amending title 14 related to the allowed location of barns in the R-87 zone. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

RESOLUTION 13-365, REQUESTING PLANNING COMMISSION REVIEW AND SEND RECOMMENDATIONS TO COUNCIL REGARDING THE COMPREHENSIVE PLAN UPDATE:

Town Planner William Trimm recommended that the Council direct the Planning Commission to review the Comprehensive Plan and send a recommendation to the Council.

ACTION: *Councilmember Mitchell* moved to adopt Resolution 13-365, directing the Planning Commission review and send recommendations to the Council regarding the Comprehensive Plan Update. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:

EXECUTIVE SESSION:

Mayor Nichols recessed to Executive Session at 9:05 for approximately 5 minutes to discuss potential litigation.

Mayor Nichols reconvened the meeting at 9:14 pm.

ADJOURNMENT:

Councilmember Saltonstall moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:14 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)