

**TOWN COUNCIL MINUTES**  
**Monday, April 7, 2014**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the first Council meeting for the month of April to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers William Anderson, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson were present. Councilmember Quinn had an excused absence. Town Administrator Eric Faison and Clerk Treasurer Joyce Bielefeld also were present.

**ACTION:** *Councilmember Mitchell* moved to approve the amended agenda. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**APPROVAL OF MINUTES:**

*Councilmember Mitchell* moved to approve the minutes of March 24, 2014. *Councilmember Whitson* seconded the motion. The motion was withdrawn upon a suggestion by Administrator Faison that the minutes be amended to provide more detail in a couple of areas and then brought back to the next Council meeting.

**APPROVAL OF VOUCHERS:**

*Councilmember Anderson* moved to approve Claims Checks #8983 through #9000 including EFT's for the amount of \$128,862.70. *Councilmember Whitson* seconded the motion. The motion carried unanimously. Mayor Nichols noted that the quarterly payment for fire services is included in the total amount.

*Councilmember Saltonstall* moved to approve Payroll Checks #10853 through #10857 including EFT's for the amount of \$50,068.75. *Councilmember Mitchell* seconded the motion. The motion carried unanimously

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:**

Councilmember Whitson made several comments about the recent landslide in Oso. He inquired if the Town's recent scoping comments to Snohomish County as it relates to Pt. Wells included the impact of heavy development on steep slopes. Mayor Nichols circulated a letter submitted by Richmond Beach Advocates, which requested mitigation for landslide activities.

Councilmember Saltonstall stated that there was a large backhoe/trailer parked on the side of Woodway Park Road. He suggested that the Council review the Town's codes regarding commercial vehicles and parking on the Town's right of way lands.

Councilmember Anderson stated that he attended the Snohomish County Housing Authority meeting and announced that the housing profiles describing housing options for individual communities within Snohomish County would be available soon. The profiles should include how much housing is available, where the housing is located,

who is in need of housing. This information will assist communities in updating their comprehensive plans.

**MAYOR'S REPORT:**

Mayor Nichols announced that the City of Edmonds selected Thomas Mesaros to fill an open seat on the Edmonds Council.

Mayor Nichols said that the developer, Edmonds Pine Street, LLC and Weber Thompson Architects, PLLC, for the property located at Point Edwards Building 10 has approached the City of Edmonds and asked for a one-month extension on their court appearance.

Mayor Nichols announced that the front lot of the Krebs property-Lot A has been sold to a family that owns the other Krebs lot adjacent to Deer Creek Park.

Mayor Nichols announced that there were five residents who expressed interest in being on the advisory committee for developing how the newly purchased park property will be used.

**TOWN ADMINISTRATOR'S REPORT:**

Town Administrator Faison reported that one parcel of the newly purchased park land is currently accessed via a private road, which is now partially owned by the Town. He stated that if the road were to be used for public access, however, then there would need to be an agreement between the Town and other owners of the road. He stated that this is an issue that would need to be addressed after there was a determination on how to use the property.

Town Administrator Faison reported that the Public Works Department would soon hire a new permanent part-time employee. The cost for the position was included in the 2014 budget. Mayor Nichols commented that an additional employee will be able to help with increased public works maintenance requirements.

**WRIA 8-SALMON RECOVERY COUNCIL:**

This item was tabled to a future meeting.

**RESOLUTION #14-372, MASTER ANNEXATION ILA WITH SNOHOMISH COUNTY:**

Town Administrator Faison stated that Snohomish County codes require the County Executive to oppose any annexation at the Boundary Review Board unless the County has an Interlocal agreement between the annexing city and the County. As a result, Administrator Faison asked the Council to consider approving a resolution (with an attached draft interlocal agreement) requesting that the County engage the Town in negotiations on a master annexation interlocal agreement. He explained that a master annexation interlocal agreement would address transition issues whenever the Town decided to proceed with an annexation within its Municipal Urban Growth Area. This Municipal Urban Growth Area includes Pt. Wells and all of the property east of the railroad tracks, which is currently within unincorporated Snohomish County.

Council discussed the resolution and draft agreement and what it would mean for the County and Woodway.

Town Administrator Faison said if the agreement were fully executed, then the County would not oppose an annexation and would send a letter of support to the Boundary Review Board.

Town Administrator Faison stated that the goal was to further the objectives articulated in the Snohomish County Tomorrow Annexation Principles.

**ACTION:** *Councilmember Saltonstall* moved to adopt Resolution #14-372, declaring Woodway's intent to initiate negotiations with Snohomish County on a Master Annexation Interlocal Agreement. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**QUARTERLY REPORT:**

Mayor Nichols presented the first quarter financial report for 2014. Mayor Nichols reported that the revenues and expenditures are on track with the budgeted amounts.

**INVESTMENT POLICY DISCUSSION:**

Councilmember Whitson commented that there were a few items that needed to be clarified in the investment policy. There were some sections that apply only to Certificate of Deposits (CD); he recommended that we include some other securities that the state allows and to identify these securities in the Town's adopted investment policy document.

This item will be brought back at a future agenda.

**AUTHORIZE MAYOR TO SIGN INTER-JURISDICTIONAL COORDINATION RELATING TO AFFORDABLE HOUSING:**

The City of Arlington would like to be added as a party to the Inter-Jurisdictional Coordination group that is working to increase affordable housing resources within Snohomish County. The agreement states that all existing parties must authorize a new city to join.

**ACTION:** *Councilmember Mitchell* moved to authorize the Mayor to sign Amendment 1 to the Interlocal Cooperation Agreement for Inter-Jurisdictional Coordination relating to Affordable Housing within Snohomish County that would allow Arlington to become a member. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:**

**GENERAL COUNCIL DISCUSSION:**

Mayor Nichols said she has finished reading the SNOCOM report and passed the report on to Councilmember Anderson.

Mayor Nichols provided an article that was in the Seattle Times regarding the Motorola Company and the challenges associated with maintaining emergency radio systems.

Mayor Nichols reported that she and the Town Administrator had met with David Winans and Tom Sheldon from GGLO, architects for building of Town Hall. GGLO provided the meeting as a courtesy – making sure that the building was performing to our specifications and advising the Town on how to approach any outstanding issues with the contractor.

Councilmember Saltonstall asked about the ivy on the west side of the Town Hall. Councilmember Mitchel stated that it is Boston ivy, which is not an invasive species.

Councilmember Whitson asked about Woodway’s objectives with respect to annexation discussions with the owner of the upper bluff. The Council discussed the upper bluff and what kind of development they would like to see in Woodway.

Mayor Nichols recessed to Executive Session at 8:20 pm for approximately 20 minutes to discuss potential litigation.

Mayor Nichols reconvened the meeting at 8:34 pm

**ADJOURNMENT:**

*Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:34 pm.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk Treasurer

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Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)