

TOWN COUNCIL MINUTES
Monday, April 6, 2015

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Nichols called the first Council meeting for the month of April to order at 7:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers William Anderson, Tom Howard, Elizabeth Mitchell, and Tom Whitson were present. Councilmember Kent Saltonstall had an excused absence. Town Administrator Eric Faison and Clerk Treasurer Joyce Bielefeld were also present.

APPROVAL OF MINUTES:

Councilmember Mitchell moved to approve the minutes of March 16, 2015. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS:

Councilmember Mitchell moved to approve Claims Checks #9454 through 9487 including EFT's for the amount of \$256,476.88. *Councilmember Whitson* seconded the motion. The motion carried unanimously. Mayor Nichols noted that both the first quarter and second quarter fire services payment were included in the amount.

Councilmember Anderson moved to approve Payroll Checks #9456 through 9460 including EFT's for the amount of \$50,389.10. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: Kyle Huffman, 22007 Makah Rd., stated that he heard Nootka Road was going to be opened for two way traffic. Mayor Nichols explained that a request to open the road had been made by a resident and the Council had discussed it at previous meetings. She said that, at the last Council meeting, the majority of the council had decided no action would be taken at this time.

Jim Linton, 11211 Wachusett Road, stated he did not want the road opened to two-way traffic and does not want to spend funds to open the road.

COUNCIL REPORTS:

Councilmember Tom Howard reported he would be attending the SNOCOM strategic planning meeting this week in Councilmember Saltonstall's absence.

MAYOR'S REPORT:

Mayor Nichols announced Woodway did not receive the grant funding from Verdant Health Commission which would have provided infrastructure funds for building trails in Deer Creek Park. She stated she would contact the Conservation District to request help with designing trails, as well as possibly resubmitting grant requests to the Verdant Health Commission.

Mayor Nichols reported that Woodway Park Road has a garden of new plantings located north of the bridge.

Mayor Nichols stated that Chris Cantu has volunteered to chair the Woodway history project and four other individuals have volunteered to help with the project. The group will begin meeting later this month.

PROCLAMATION – STAND UP FOR TRANSPORTATION DAY:

April 9, 2015, marks “Stand up for Transportation Day”, a national transportation infrastructure day that highlights the critical need to invest in our nation’s transportation infrastructure. Mayor Nichols read and signed the proclamation.

PERSONNEL POLICY CHANGE:

New sections regarding parental leave, maternity/paternity leave, and lactation breaks for nursing mothers will be added to the personnel policies. Parental leave entitles employees to 80 work hours of paid leave for the actual period of disability associated with pregnancy and childbirth.

ACTION: *Councilmember Mitchell* moved to authorize adding new sections to personnel policies that allow 80 hours of paid leave and clarify that the town would maintain the employee’s health care coverage to the extent allowed by law during maternity/paternity leave. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

ORDINANCE 15-561, AMENDING SALARY SCHEDULE:

A new position in the Clerk/Treasurer’s office was requested due to upcoming staff changes. While the Town has a significant amount of time before positions need to be filled, it was agreed that a new employee should be hired as soon as possible so that training can be provided in a timely manner.

ACTION: *Councilmember Mitchell* moved to approve Ordinance 15-561, amending the salary schedule and authorize funding the new position. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

ORDINANCE 15-562, AMENDING SECTION 6.12: FAIRS, CONCERTS, AND PUBLIC FUNCTIONS:

This item was tabled for a future meeting.

ORDINANCE 15-563, AMENDING SECTION 4.02: HOME OCCUPATIONS:

This item was tabled for a future meeting.

FIRST QUARTER FINANCIAL REPORT:

Mayor Nichols presented the first quarter financial report for 2015. Mayor Nichols reported that the revenues and expenditures were on track with the budgeted amounts.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:

Mayor Nichols reported that the Planning Commission has completed the Comprehensive Plan Update and it is ready for Council review and adoption. It was

agreed that the Council would be briefed by Town Planner Bill Trimm at the next Council meeting.

ADJOURNMENT:

Councilmember Howard moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:33 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)