

TOWN COUNCIL MINUTES
Monday, March 18, 2013

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The second Council meeting for the month of March was called to order by Mayor Nichols at 7:00 p.m. at the home of Dan and Kaye Lyon, 22430 Dogwood Lane. Councilmembers present were William Anderson, Kent Saltonstall, and Elizabeth Mitchell. Tom Whitson and Mike Quinn had excused absences. Clerk Treasurer Joyce Bielefeld and Town Administrator Eric Faison were also present.

APPROVAL OF MINUTES: *Councilmember Saltonstall* moved to approve the minutes of March 4, 2013 as amended. *Councilmember Anderson* seconded the motion. The motion to approve the minutes as amended carried unanimously.

Councilmember Mitchell moved to approve the minutes of March 12, 2013. *Councilmember Anderson* seconded the motion. The motion to approve the minutes carried unanimously.

APPROVAL OF VOUCHERS: *Councilmember Anderson* moved to approve Claims Checks #8514 through #8529, including EFT's for the total amount of \$42,167.34. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

Town Administrator Eric Faison requested the agenda be amended to include an Executive Session.

ACTION: *Councilmember Anderson* moved to amend the agenda to include an Executive Session at the end of the meeting for approximately 10 minutes to discuss potential litigation. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: Cliff and Amy Day, 11306 S. Dogwood Lane, asked about disaster planning. Amy Day said that she had been involved in assisting with past natural disasters and was concerned about what would happen in Woodway during an emergency. She would like to see Woodway implement a disaster preparedness plan. She recommended putting together a group of residents who would have resources to help during an emergency.

The Mayor concluded the discussion by indicating that the Town would include additional information about emergency preparedness in the next Woodway Whisper and provide additional resources and information at the Town Fair. This topic will return to Council in a future study session.

COUNCIL REPORTS:

Councilmember Mitchell stated that she attended the Snohomish County affordable housing meeting and said that Woodway was able to vote at the meeting.

Councilmember Saltonstall reported that SNOCOM, Woodway's 911 provider, is in a dispute with New World Systems, the contractor who is responsible for creating and installing the new public safety communications software. Mayor Nichols suggested that Woodway ask Debbie Grady, SnoCom director, to give an update at a future meeting. He also reported that Mill Creek would be switching their fire dispatch service from their current service to the SNOCOM system.

Councilmember Saltonstall also reported on the activities of SERS, the county wide emergency services, which Councilmember Anderson attended on his behalf. He reported that the county-wide radio equipment will need to be replaced by 2020 and that Motorola will not continue to support the current system past that time. The present estimated cost to replace that system is 80 million.

Councilmember Anderson stated he attended ESCA's state audit exit interview. He also commented that he attended the last SERS meeting and a Snohomish County affordable housing meeting.

Councilmember Anderson questioned the Town's policy on enforcement of the noise ordinance. He also expressed concern about the costs related to dialing 911 to register a complaint. A discussion followed wherein Police Chief Hansen explained that enforcement of the noise ordinance requires either direct observation by an officer, or a written complaint signed by a neighboring property owner and verified by an officer to consist of behavior sufficient to arise to a violation of the ordinance. In either circumstance, prosecution of the offense will require witness testimony. Chief Hansen emphasized that the Town generally addresses non-life/healthy/safety code violations on a complaint basis, and calling 911 for such complaints is the appropriate action.

MAYOR'S REPORT:

Mayor Nichols announced that the spring newsletter had been mailed.

Mayor Nichols gave an update from a previous claim check regarding tree removal. The trees that were removed were all deemed dangerous. Council requested further detail regarding the reason for removing stumps.

Mayor Nichols stated that the Regional Fire Authority (RFA) met and they decided to wait until the next property assessment report is released before they proceed. She stated they do not plan to meet again until September.

Mayor Nichols presented a consultant's report on SERS radio, which was completed in August of 2011.

Mayor Nichols updated the Council on a recent Snohomish County Tomorrow (SCT) meeting where draft population targets were discussed. City and county planners met to discuss population estimates and decided that there wasn't enough available land, or in some cases infrastructure, in Everett, Lynnwood, and Bothell to accept the projected populations. They proposed assigning the extra growth to unincorporated south county Municipal Urban Growth Areas (MUGAs). Mayor Nichols stated that Bill Trimm testified

at the meeting and that she will try to negotiate to reduce the expected population growth in Woodway's MUGA at the next SCT meeting.

Mayor Nichols reviewed the Planning Commission's annual report and highlighted the Commission's activities. The 2012 activities included updating the Shoreline Master Program, proposing Comprehensive Plan amendments, reviewing the development code, and Point Wells Urban Center update. The Planning Commission's major work item in 2013 and 2014 will be the review and update of the Town's Comprehensive Plan.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Faison gave an update on the Town's proposed settlement with a property owner who was issued a stop work order recently. He stated that the owner has been given until next Tuesday to respond to the settlement. Mayor Nichols said the staff had worked diligently to resolve this issue with the owner.

POLICE CHIEF'S REPORT:

Police Chief Hansen reported that the number of emergency calls requiring City of Edmonds to respond was down in the first quarter of 2013.

Chief Hansen explained several scenarios that would provide the Town with 24-hour police coverage. He explained the challenges and time constraints when using on-call officers. All of the scenarios and different forms of police coverage were discussed.

Police Chief Hansen gave a brief overview of the recent automobile repair bills.

Police Chief Hansen and the Council discussed disaster preparedness measures.

Police Chief Hansen explained the open carry gun law in Washington State. Discussion followed.

ORDINANCE 13-545, UPDATING NOTICE OF INFRACTION FOR PARKING FINES:

The Woodway Municipal Code contains various provisions related to the unlawful parking in the public right-of-way. Violation of these provisions would result in a civil infraction with a fine of \$10 per day. Staff recommended that the Town's parking fines be updated, increasing the fine from \$10 per day to \$50 per day. If payment were made within three business days, the fine would be reduced to \$25. If payment were not made within 15 days, the fine would double.

ACTION: *Councilmember Mitchell* moved to adopt Ordinance 13-545, updating notice of infraction for parking fines. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

EXECUTIVE SESSION:

At 8:54 pm, Mayor Nichols recessed to Executive Session for approximately 10 minutes to discuss potential litigation.

Mayor Nichols reconvened the meeting at 9:03 p.m.

ADJOURNMENT:

Councilmember Saltonstall moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:04 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)