

TOWN COUNCIL MINUTES
Tuesday, February 17, 2015

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Nichols called the second Council meeting for the month of February to order at 7:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers Tom Howard, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson were present. Councilmember William Anderson had an excused absence. Town Administrator Eric Faison was also present.

APPROVAL OF MINUTES:

Councilmember Saltonstall moved to approve the minutes of February 2, 2015. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

ACTION:

Councilmember Saltonstall moved to amend the agenda to add a 10-minute executive session at the end of the meeting to discuss potential litigation. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS:

After reviewing the details of several vouchers, *Councilmember Mitchell* moved to approve Claims Checks #9401 through 9413 for the amount of \$17,695.10. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None.

COUNCIL REPORTS:

Councilmember Saltonstall reported that he attended a stakeholder meeting with the City of Edmonds Parks Department regarding potential changes to the Marina Beach Park. The City of Edmonds is researching strategies for “daylighting” Willow Creek. Discussion followed regarding whether Willow Creek was open as it flows through the Town and into the boundaries of the City of Edmonds. Mayor Nichols offered to provide details at the next Council meeting. Councilmember Saltonstall shared that he was a judge for the recent Southwest Snohomish County Communications Agency (SnoCom) chili cook-off.

Councilmember Mitchell reported that she and Mayor Nichols recently attended the joint Emergency Services Coordinating Agency (ESCA) and Snohomish County Department of Emergency Management (DEM) meeting where County emergency officials presented a power point explaining their department and how it functions. A draft organizational chart was shared to illuminate how the County would incorporate the South County cities into its organization

Councilmember Whitson shared information about the steep slope recommendations made after the Oso landslide.

Councilmember Howard reported that he attended recent SnoCom and Snohomish County Emergency Radio System (SERS) meetings with Councilmember Saltonstall. He shared that SnoCom is investigating the possibility of receiving emergency texts at the 911 call center in addition to phone calls.

MAYOR'S REPORT:

Mayor Nichols shared that she sent letters to the residents in the Twin Maples neighborhood to determine if they were interested in changing their street names. A separate letter was sent to the Woodway Estates neighborhood to announce Council meeting schedules where residents could make recommendations regarding the proposal to open Nootka Road to two-way traffic. She also shared that she responded to a letter from a resident regarding power outages. A brief discussion followed about how to make outages less common in the future.

Mayor Nichols also shared that she received a newsletter from the Save Richmond Beach organization regarding potential rezones in the City of Shoreline to accommodate transit oriented development.

Mayor Nichols reported on the recent joint ESCA and DEM meeting that she attended with Councilmember Mitchell. DEM gave a presentation outlining how the ESCA cities could be incorporated into their operations.

Mayor Nichols shared that she received a draft interlocal agreement from the Snohomish Conservation District who could help with trail design and building in Deer Creek Park. The interlocal agreement will be an agenda item for the next meeting.

Mayor Nichols briefly reviewed the City of Edmonds State of the City address that she attended last week. Edmonds will be celebrating their 125th year as a municipality. Mayor Earling shared examples of Edmonds' progress including community improvements like the 5 Corners traffic roundabout, new sports fields at the former Edmonds/Woodway high school, and plans for studying alternatives for train crossings.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Eric Faison reported on a meeting with the residents on Chinook Road who had a tree removal violation. The residents have paid their fine and are working to implement their mitigation plan.

BUSINESS LICENSE & HOME OCCUPATION LICENSE DISCUSSION:

Town Administrator Faison reviewed the current regulations and put forth possible changes to the ordinances. Discussion followed about which businesses are required to obtain a license and the particular licensing requirements. The consensus was to leave the regulations substantially the same and make necessary housekeeping changes related to wording and clarity.

CRITICAL AREAS DISCUSSION:

Town Administrator Faison reviewed the current regulations. The Council discussed the regulations and possible changes. It was recognized that the Town's current code has

not posed any significant problems although the Council members agreed that the Town needs to be environmentally proactive to protect lands from significant disturbance. The topic will be brought to a future meeting for further discussion and possible action.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS: None.

EXECUTIVE SESSION:

Mayor Nichols recessed to Executive Session at 8:40 pm for approximately 10 minutes to discuss property acquisition.

Mayor Nichols reconvened the meeting at 9:00 pm.

ADJOURNMENT:

Councilmember Saltonstall moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:00 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)