

**TOWN COUNCIL MINUTES**  
**Monday, January 4, 2016**

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Mayor Nichols called the first Council meeting for the month of January to order at 7:00 p.m. at Woodway Town Hall, 23920 113<sup>th</sup> Place West. Councilmembers William Anderson, Kent Saltonstall, Tom Whitson, Elizabeth Mitchell, and Tom Howard were present. Town Administrator Eric Faison and Deputy Clerk Heidi Napolitano were also present.

**ACTION:** *Councilmember Anderson* moved to move agenda item nine to precede agenda item one. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

**OATHS OF OFFICE:**

Deputy Clerk Napolitano administered the oath of office to Councilmember Elizabeth Mitchell, Council Position 5, for a four-year term ending December 31, 2019.

Deputy Clerk Napolitano administered the oath of office to Councilmember Tom Howard, Council Position 4, for a short term and a four-year term ending December 31, 2019.

**INTERLOCAL AGREEMENT WITH MOUNTLAKE TERRACE FOR POLICE EVIDENCE STORAGE:**

Police Chief Doug Hansen gave a brief explanation of the need for the interlocal agreement and an overview of Woodway's evidence storage procedures.

**ACTION:** *Councilmember Howard* moved to approve the interlocal agreement substantially in the form attached, with an amount not to exceed \$5,000, and authorize the mayor to sign the agreement. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**POLICE DEPARTMENT UPDATE:**

Chief Hansen gave a brief summary of recent police activity including stolen/recovered mail, the status of the new police vehicle, and personnel changes. He thanked the council for the pay increase and expressed hope that the more competitive compensation would attract a larger pool of officers for future vacancies.

**APPROVAL OF MINUTES:**

*Councilmember Mitchell* moved to approve the minutes of December 7, 2015. *Councilmember Anderson* seconded the motion. The motion carried with four councilmembers voting in favor of the motion and one councilmember abstaining.

**APPROVAL OF VOUCHERS:**

*Councilmember Mitchell* moved to approve 2015 Claims Checks #11062 through #11065 and one EFT for the amount of \$2,407.58. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

*Councilmember Mitchell* moved to approve 2016 Claims Check #11066 for the amount of \$215.10. *Councilmember Howard* seconded the motion. The motion carried unanimously.

*Councilmember Anderson* moved to approve Payroll Checks #11057 through #11061 including EFTs for the amount of \$66,504.26. *Councilmember Howard* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:**

Councilmember Saltonstall shared concerns about future water use in Snohomish County.

Councilmember Anderson shared his appreciation for Linda Pillo, the interim director of ESCA, during ESCA's dissolution process.

**MAYOR'S REPORT:**

Mayor Nichols announced that she would like to schedule a council retreat for late January.

Mayor Nichols reminded the council of the upcoming presentation by Andy Cleland of the USDA. During the council meeting on January 19, Mr. Cleland will talk about living with urban wildlife. His presentations will be followed by a question and answer session. Mayor Nichols will have staff mail a postcard to residents reminding them of the presentation.

**TOWN ADMINISTRATOR'S REPORT:**

Town Administrator Eric Faison reported that Town Planner Bill Trimm would attend the next council meeting to give an update on the development process for the Upper Bluff. Mr. Faison also reported that the final draft Interlocal Agreement with Snohomish County was under review.

**ELECTION OF MAYOR PRO TEM:**

**ACTION:** *Councilmember Saltonstall* moved to nominate Bill Anderson as Mayor Pro Tem. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**DESIGNATION OF HEALTH BOARD REPRESENTATIVE:**

Mayor Nichols noted that the City of Lynnwood had not yet appointed a representative to the Snohomish Health District Board. When the councilmember is chosen, they would serve as Woodway's representative as well.

**REPRESENTATIVES TO REGIONAL ORGANIZATIONS:**

The Council discussed the current representative assignments and changed a few assignments for various regional organizations.

**ACTION:** Councilmember Saltonstall moved to approve the list of designated representatives to regional organizations as amended. Councilmember Whitson seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:**

Councilmember Saltonstall asked for details about three recent bills.

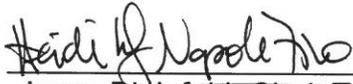
Councilmember Whitson requested a copy of the BSRE environmental report related to the Upper Bluff that was submitted to Snohomish County

**ADJOURNMENT:**

Councilmember Saltonstall moved to adjourn the meeting. Councilmember Whitson seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:10 p.m.

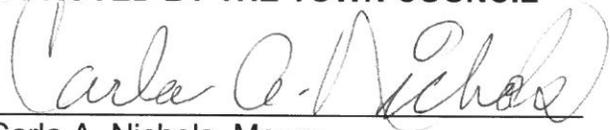
Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**



Joyce Bielefeld, Clerk Treasurer

Heidi K.S. Napolitano, Deputy Clerk/Permit Technician



Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)