



TOWN OF WOODWAY

PLANNING COMMISSION MINUTES

MAY 1, 2013

CALL TO ORDER: Chair Robert Allen called the meeting to order at 7:00 p.m. Commissioners Per Odegaard, Jan Ostlund, Pat Tallon, and Jennifer Ange were present. Commissioners Tom Howard and John Zevenbergen had excused absences. Town Planner Bill Trimm and Deputy Clerk Heidi Napolitino were also present.

APPROVAL OF MINUTES: *April 3, 2013*

Commissioner Odegaard moved to approve the minutes of April 3, 2013. *Commissioner Ostlund* seconded the motion. The motion carried unanimously.

REVIEW & DISCUSSION: REMAINING COUNTYWIDE PLANNING POLICIES – BILL TRIMM, TOWN PLANNER

Town Planner Bill Trimm continued examining the sections of the Snohomish County Countywide Planning Policy (CPP) that provide direction for the update of Woodway's Comprehensive Plan. The CPP establishes a countywide framework for planning. He began in the middle of the CPP, continuing from where he stopped at the end of the previous meeting.

Specific sections that will need to be addressed during the Comprehensive Plan update process include:

- DP32 and DP33, which relate to creating a sense of place (p. 31)
- DP35, which relates to creating healthy public buildings and facilities
- HO3, which relates to affordable housing goals; Woodway will participate in the Snohomish County affordable housing coalition
- HO4, which relates to a multi-jurisdictional affordable housing program
- EDP13, which requires that local plans shall provide opportunities for economic growth
- EDP15, which relates to the permitting process
- TR1, which relates to joint mitigation of traffic impacts
- TR4, which states that cities shall provide transportation facilities
- TR7, which states that if a developer lowers levels of service for roads, walking paths, etc., they must mitigate for the lowering of service
- TR12, which states that cities must map major transit facilities in their comprehensive plans
- TR21, which states that cities shall coordinate non-motorized traffic facilities.
- PS1, which states that jurisdictions should support cities as preferred urban service provider (not counties)
- PS13, which states that jurisdictions should adopt capital facilities plan and provide appropriate levels of services.

TOWN OF WOODWAY

REVIEW: 2004 WOODWAY COMPREHENSIVE PLAN RELATED TO POINT WELLS – BILL TRIMM, TOWN PLANNER

The Woodway Town Council has directed the Planning Commission, through Resolution 13-365, to update the Comprehensive Plan in relation to Point Wells. Town Planner Bill Trimm presented the draft schedule for the update.

Mr. Trimm then presented the goals and vision used by Snohomish County and the City of Shoreline related to Point Wells. He explained that Woodway's parameters for Point Wells should be comparable to those in Snohomish County's and Shoreline's comprehensive plans. He then had the Commissioners share their visions for the future of Woodway and Point Wells. The Commissioners addressed land use, housing, transportation, and how to create community and a sense of place. Staff stated that they would review the Commission's ideas and prepare a draft vision statement for the Commission to consider at the next meeting before forwarding on to the Town Council for review and action.

REVIEW & MOTION: SHORELINE MASTER PROGRAM – DOE REQUIRED REVISIONS – BILL TRIMM, TOWN PLANNER

Town Planner Trimm explained that the Shoreline Master Program (SMP) update process was nearly complete. The Washington State Department of Ecology (DOE)'s review of the proposed update indicated that there were a few items (that didn't have a great impact on Woodway) that were required to be updated to be consistent with the state and regional guidelines.

ACTION: *Commissioner Tallon* moved to accept the Washington State Department of Ecology's required revisions to the Shoreline Master Program. *Commissioner Odegaard* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

NEXT MEETING: The next Planning Commission meeting is tentatively scheduled for May 15, 2013.

ADJOURNMENT: *Commissioner Odegaard* moved to adjourn the meeting. *Commissioner Ostlund* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:00 p.m.

APPROVED BY THE PLANNING COMMISSION

Heidi K. S. Napolitino
Secretary to the Planning Commission

Robert Allen, Chair

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)