



# TOWN OF WOODWAY

## PLANNING COMMISSION MINUTES

FEBRUARY 8, 2012

**CALL TO ORDER:** Chair Robert Allen called the meeting to order at 7:02 p.m. Commissioners Robert Allen, Jan Ostlund, Pat Tallon, and John Zevenbergen were present. Commissioners Tom Howard, Per Odegaard, and Jennifer Ange had excused absences. Town Planner Bill Trimm and Deputy Clerk Heidi Napolitano were also present.

**APPROVAL OF MINUTES:** *January 4, 2012*

*Commissioner Tallon* moved to approve the minutes of January 4, 2012. *Commissioner Zevenbergen* seconded the motion. The motion carried unanimously.

**PUBLIC HEARING: RESOLUTION #2012-01 - CONSIDER AMENDMENTS TO THE COMPREHENSIVE PLAN – BILL TRIMM, TOWN PLANNER**

Chair Allen opened the public hearing at 7:04 p.m. Mr. Trimm introduced the format of the public hearing and entered five exhibits into the record.

Mr. Trimm summarized the staff report, including the proposed Comprehensive Plan amendments, which would update the land use, transportation, and capital facilities/utilities elements. The amendment of the land use element does not reflect a change in policies, but rather a clarification of the existing text. The changes to the transportation element clarify certain text and address Richmond Beach Drive N.W. to be consistent with the City of Shoreline policy on volume of daily vehicle trips. The amendments to the capital facilities/utilities elements have been proposed to allow for building a new Town Hall, Maintenance, and Operation Center and would require that enhanced or extended electrical transmission and telecommunication lines be installed underground.

Mr. Trimm noted that staff recommends adoption of Resolution #2012-01.

Commissioner Ostlund suggested a minor wording change.

As there were no members of the public present, there was no public comment.

Chair Allen closed the public hearing at 7:17 p.m.

**ACTION:** *Commissioner Tallon* moved to adopt Resolution#2012-01 as amended and forward the resolution to the Town Council for consideration. *Commissioner Ostlund* seconded the motion. The motion carried unanimously.

Mr. Trimm then updated the Commission on a few ongoing issues. At the last meeting, Commissioner Ostlund asked how the number of units proposed at Point Wells correlates to the number of car trips generated. Mr. Trimm told the Commission that a typical single family residence generates an average of 10

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trips per day in a suburban environment. According to the Institute of Traffic Engineers manual, the number of trips that would be generated by the Point Wells development is estimated at 5.8 trips per day for each unit, which totals more than 17,000 trips per day for around 3082 units. This number is lower due to the planned internal capture rate of the development, which means that there are services on site to reduce trips to outside services.

Mr. Trimm also informed the Commission that the Shoreline Master Program resolution was adopted by the Town Council on Monday night.

General discussion followed.

**AUDIENCE COMMENTS:** None

**NEXT MEETING:** The Commission will meet on its regularly scheduled date, March 7, 2012.

**ADJOURNMENT:** *Commissioner Ostlund* moved to adjourn the meeting. *Commissioner Zevenbergen* seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:37 p.m.

## APPROVED BY THE PLANNING COMMISSION

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Heidi K. S. Napolitano  
Secretary to the Planning Commission

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Robert Allen, Chair

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)