



# TOWN OF WOODWAY

## PLANNING COMMISSION MINUTES February 3, 2010

**CALL TO ORDER:** The meeting was called to order at 7:04 p.m. by Chair Jim Wilmer. Commissioners present were Jim Wilmer, Robert Allen, Jennifer Ange, Tom Howard, Jan Ostlund, and Pat Tallon. Heather Frank had an excused absence. Planner Bill Trimm and Deputy Clerk Heidi Napolitano were also present.

**APPROVAL OF MINUTES: January 20, 2010**

*Commissioner Tallon* moved to approve the minutes of January 20, 2010. *Commissioner Ostlund* seconded the motion. The motion carried unanimously.

**DISCUSSION: Approach for Shoreline Master Plan Visioning Exercise (Future Public Involvement)**

Planner Bill Trimm suggested the Planning Commission discuss the approach for the public participation portion of the Shoreline Master Plan (SMP) update. The Growth Management Act (GMA) and Shoreline Management Act require jurisdictions to update their SMPs on a staggered schedule. Small towns in the Puget Sound region have until December 31, 2012 to update their plans. The Town received a \$50,000 grant to update the SMP over a 3-year period.

Tasks required as part of the SMP update include the preparation of a public participation plan. Staff prepared a generalized approach to gather public input. The schedule requires that an open house be held by the end of the first quarter. The remaining tasks include preparation of a shoreline inventory and characterization of the inventory by the end of the second quarter, drafting shoreline designation maps and draft regulations and policies by the fourth quarter, and submittal of the draft SMP to the state by the end of the second quarter of 2012.

Mr. Trimm explained the existing SMP policies envision the continued use of Pt. Wells as an industrial facility; the update will address the recent designation of Pt. Wells as an Urban Center. He relayed the consultant's suggestion for the Planning Commission to hold an open house regarding the SMP update and suggested Wednesday, March 31 as a potential date for the open house. He envisioned a drop-in type open house where the consultant would provide several displays regarding the shoreline and aquatic environment, existing goals in Woodway's SMP, and residents would be invited to provide input.

Mr. Trimm explained based on input from the public, the consultant would work with the Planning Commission to develop a vision statement regarding the shoreline. He suggested conducting a survey regarding the shoreline via the Town's website using SurveyMonkey, a free web based survey tool. The vision statement would then be used to develop the policies and regulations.

He identified local stakeholders as Woodway residents, shoreline property owners, Planning Commission and the Town Council; other agencies who may wish to comment include Snohomish County, King County, Shoreline, Edmonds, Department of Natural Resources, Department of Transportation, Department of Archeology and Historic Preservation, Department of Commerce, State Parks & Recreation Commission, Sound Transit, Department of Ecology, Department of Wildlife, NOAA Fisheries, U.S. Fish and Wildlife Service, Sierra Club, Audubon Society, Futurewise, Muckleshoot and Tulalip Tribes, and BNSF.

Discussion followed regarding debris on the bluff, access to the shoreline from Pt. Wells, vision for Pt. Wells in the City of Shoreline's Comprehensive Plan, and incorporating Best Available Science into the SMP. Commissioners' suggestion included the following:

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- Communicate objectives of the update to the public
- Establish parameters for the update
- Describe the reason for the SMP update
- Provide aerial photographs of the shoreline and the bluff
- Schedule a low tide beach walk
- Describe impacts that development of Pt. Wells would have on the shoreline

**PT. WELLS UPDATE:** Mr. Trimm explained the Snohomish County Council Planning Committee reviewed testimony presented at the public hearings and the County Council's Analyst created a matrix of amendments recommended by the Executive's Office, via testimony to the County Council and technical amendments. The County has hired the Urban Land Institute to assist with the creation of development regulations.

Discussion followed regarding annexation methods, the process for annexation, development of Pt. Wells without annexation, mitigations that would be required to address impacts of development, and density that would generate sufficient revenue to cover the cost of cleanup and mitigation. Mr. Trimm relayed that Paramount had recently hired an architect, Perkins+Will, who developed Dockside Green, a five story sustainable urban development.

**AUDIENCE COMMENTS: None**

**ADJOURNMENT:** *Commissioner Allen* moved to adjourn the meeting. *Commissioner Howard* seconded the motion. The motion carried unanimously. The meeting adjourned at 8:17 p.m.

**APPROVED BY THE PLANNING COMMISSION**

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Heidi K. S. Napolitano  
Secretary to the Planning Commission

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Jim Wilmer, Chairman

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)