



# TOWN OF WOODWAY

## PLANNING COMMISSION MINUTES

**MARCH 5, 2014**

**CALL TO ORDER:** Chair Robert Allen called the meeting to order at 7:03 p.m. Commissioners Per Odegaard, Jan Ostlund, Tom Howard, Pat Tallon, and Jennifer Ange were present. Commissioner John Zevenbergen had an excused absence. Town Planner Bill Trimm and Deputy Clerk Heidi Napolitano were also present.

**APPROVAL OF MINUTES:** *February 5, 2014*

*Commissioner Howard* moved to approve the minutes of February 5, 2014. *Commissioner Tallon* seconded the motion. The motion carried unanimously.

**DISCUSS: CHAPTER 4: TRANSPORTATION ELEMENT – OVERVIEW OF REQUIREMENTS - BILL TRIMM, TOWN PLANNER; DISCUSSION OF BICYCLE/PEDESTRIAN STREET DESIGN SECTIONS - ROBIN NELSON, PE, PACE ENGINEERS**

Town Planner Bill Trimm presented an overview of the requirements for Chapter 4: Transportation Element. He explained that, due to the minimal traffic in Woodway, the level of service (LOS) for all intersections is LOS A, which indicates the smallest amount of waiting at each intersection. The transportation element will need to be updated to account for changes in the six-year transportation plan and the increased traffic from Point Wells and other areas.

Mr. Robin Nelson, PE, PACE Engineers, shared some possibilities for the non-motorized portion of the transportation element. The various options included different combinations of delineation and signage for walking lanes, bike lanes, and vehicle parking. The commission discussed the options and how they would assist traffic calming. They also discussed other traffic calming options.

Chair Allen asked if the member of the audience if he would like to comment. Peter Hallson, a volunteer on the Cascade Bicycle Club safety committee, shared that Cascade Bicycle Club will be working with 400 students at Sherwood Elementary. They will be teaching the students bicycle safety and riding skills. The commission discussed signage and how Woodway could be involved in the Safe Routes to School program.

**UPDATE: SNOHOMISH COUNTY EIS FOR POINT WELLS – BILL TRIMM, TOWN PLANNER**

Mr. Trimm presented the comment letter that Woodway sent to Snohomish County addressing the scope of the Point Wells Environmental Impact Statement (EIS). He also shared the County's timeline and process for the creation of the EIS.

**AUDIENCE COMMENTS:** None

**SET DATE FOR NEXT MEETING:** April 9, 2014.

**ADJOURNMENT:** *Commissioner Odegaard* moved to adjourn the meeting. *Commissioner Howard* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:32 p.m.

# TOWN OF WOODWAY

**APPROVED BY THE PLANNING COMMISSION**

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Heidi K. S. Napolitano  
Secretary to the Planning Commission

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Robert Allen, Chair

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)