



# TOWN OF WOODWAY

## PLANNING COMMISSION MINUTES

DECEMBER 4, 2013

**CALL TO ORDER:** Chair Robert Allen called the meeting to order at 7:05 p.m. Commissioners Per Odegaard, Jan Ostlund, Tom Howard, John Zevenbergen, and Jennifer Ange were present. Commissioner Pat Tallon had an excused absence. Town Planner Bill Trimm and Deputy Clerk Heidi Napolitano were also present.

**APPROVAL OF MINUTES:** *November 6, 2013*

*Commissioner Ostlund* moved to approve the minutes of November 6, 2013. *Commissioner Odegaard* seconded the motion. The motion carried unanimously.

**REVIEW: DEPARTMENT OF COMMERCE 2015 COMPREHENSIVE PLAN UPDATE CHECKLIST – BILL TRIMM, TOWN PLANNER**

Town Planner Bill Trimm presented the Department of Commerce (DOC) comprehensive plan update checklist and highlighted the sections that apply to Woodway. The major elements of the Comprehensive Plan that need to be updated include land use, housing and transportation. Other revisions will include updated population, employment numbers and the addition of several, public participation policies. The development code revisions will focus on the subdivision code and include revisions necessary to comply with recent amendments to state laws.

**ACTION:** *Commissioner Odegaard* moved to approve the Department of Commerce 2015 Comprehensive Plan Update Checklist as written and submit it to the Department of Commerce. *Commissioner Zevenbergen* seconded the motion. The motion carried unanimously.

**REVIEW: DRAFT OF CHAPTER 1 AND VISION STATEMENT – BILL TRIMM, TOWN PLANNER**

Town Planner Bill Trimm presented the draft of chapter one of the 2015 Comprehensive Plan update, which includes the community values and vision statement as defined by the Planning Commission at the November meeting.

The Commissioners discussed the draft and thanked Mr. Trimm for his work.

**ACTION:** *Commissioner Zevenbergen* moved to approve the draft of chapter one of the 2015 Comprehensive Plan Update. *Commissioner Ange* seconded the motion. The motion carried unanimously. Mr. Trimm stated that the Planning Commission will be reviewing the updated Land Use Element at its next meeting.

**OTHER BUSINESS:** None.

**AUDIENCE COMMENTS:** None

**SET DATE FOR NEXT MEETING:** January 8, 2013.

# TOWN OF WOODWAY

**ADJOURNMENT:** *Commissioner Ostlund* moved to adjourn the meeting. *Commissioner Howard* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:06 p.m.

## APPROVED BY THE PLANNING COMMISSION

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Heidi K. S. Napolitano  
Secretary to the Planning Commission

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Robert Allen, Chair

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)