TOWN OF WOODWAY
COUNCIL MINUTES

Monday, August 1, 2016

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Carla Nichols called the first Council meeting for the month of August to order at 7:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers Bill Anderson, Kent Saltonstall, Elizabeth Mitchell, and Tom Howard were present. Councilmember Tom Whitson had an excused absence. Town Administrator Eric Faison, Public Works Director Terrance Bryant, and Deputy Clerk Heidi Napolitino were also present.

I - APPROVAL OF MINUTES

Councilmember Saltonstall moved to approve the minutes of July 18, 2016. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

I - APPROVAL OF VOUCHERS

Councilmember Anderson moved to approve 2016 Claims Checks #11342 through 11364 and two EFTs totaling $163,992.19. *Councilmember Mitchell* seconded the motion. The motion carried unanimously. Mayor Nichols noted that the voucher total included the Town's quarterly payment for fire and emergency medical services.

Councilmember Mitchell moved to approve 2016 Payroll Checks #11337 through 11341 and two EFTs totaling $60,170.08. *Councilmember Howard* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS

None.

II - COUNCIL REPORTS

Councilmember Anderson reported that he participated in interviews for the director of the Housing Alliance. Councilmember Anderson shared concerns over the state of the Town Hall front lawn; discussion followed.

Councilmember Saltonstall requested an excused absence for the November 7 meeting.

III – MAYOR'S REPORT

Mayor Nichols reported on the 2016 WCIA audit exit interview and shared that Woodway had no claims between 2011 and 2015. When comparing Woodway to other municipalities with similar characteristics, the Town has had an exemplary record. After the review by our audit manager, Mayor Nichols gave a tour of the Deer Creek Park trail; there were no recommended changes.

Mayor Nichols invited the Council to the Conservation Futures Board reception on August 11. The Board will be celebrating the projects finished with grant money they have awarded, including the purchase of Deer Creek Park in Woodway.

Mayor Nichols reviewed Snohomish County Department of Emergency Management (DEM) Hazard Mitigation Plan draft that was updated based on the July 18 open house. Councilmember Saltonstall asked about several inaccuracies on the maps. His notes will be passed on to DEM.

IV - Town Administrator's Report

Town Administrator Faison shared that there were only two police calls on July 4; one was a hang-up call.

Town Administrator Faison reported that the interlocal annexation agreement with Snohomish County that the Town Council approved in February 2016 has been forwarded to a County Council committee for review. While the agreement will not apply to the Town's recent annexation of the Upper Bluff, it remains relevant to the Town's remaining Municipal Urban Growth Area – Point Wells.

Deputy Clerk Napolitino and Public Works Director Bryant gave brief reports of activity in their departments during July 2016.

V - Public Hearing: Six-Year Street Plan, 2017-2022

Mayor Nichols opened the public hearing at 7:55 pm. Public Works Director Terrance Bryant reviewed the Six-Year Transportation Improvement Plan and shared that, due to the aggressive overlay program over the past few years, there were only two areas in Town included on the plan: the Woodway Highlands neighborhood and 239th Place S.W. Mr. Bryant also shared that Woodway has the best overall Pavement Condition Rating (PCR) of any small city in Snohomish County.

Mayor Nichols closed the public hearing at 8:00 pm.

VI - Resolution 16-385: Six-Year Transportation Improvement Plan, 2017-2022

Action

Councilmember Anderson moved to adopt Resolution 16-385, Six-Year Transportation Improvement Plan, 2017-2022. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

Public Works Director Bryant shared a memo prepared by Pace Engineering that discussed the options to make crossing Woodway Park Road on the south side of the bridge safer. Given the sight distances and documented traffic volume, it was concluded that a cross walk was not warranted.

VII - Discussion: Levy Lid Lift proposal

Mayor Nichols reported on the three recent meetings held to explain the levy lid lift proposal; approximately 30 residents attended. Despite the support shown at the meetings for a property tax measure, the Mayor and Town Administrator were concerned with the limited attendance at the meetings and the large number of items on the upcoming general election ballot. The Mayor presented Council with the option of waiting until 2017 to ask voters for the levy lid lift. Council discussed the proposal, including general community support for the Town, high voter turnout during a presidential election and that there would be a limited number of anticipated local tax proposals on an otherwise crowded ballot, and decided that a November 2016 measure was the preferred election date.

ACTION

Councilmember Saltonstall resolved to direct staff to draft the necessary documents to submit a ballot measure to the county for the November 8 ballot that would increase Woodway's property tax $0.50 per $1,000 of assessed value and to direct the Mayor Pro Tem to sign the resolution. *Councilmember Howard* seconded the motion. The motion carried 3-1.

AUDIENCE COMMENTS

None.

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS

Councilmember Anderson requested an excused absence for the August 15 meeting.

Mayor Nichols shared that Snohomish Health District would make a presentation at the next meeting to request funding from the cities it serves.

Councilmember Howard proposed that staff should water the Town Hall front lawn. The Council discussed the lawn and decided to review options for the lawn in their budget discussions this fall.

EXECUTIVE SESSION FOR APPROXIMATELY 15 MINUTES TO DISCUSS POTENTIAL LITIGATION

At 8:35 p.m., Mayor Nichols recessed to executive session for approximately fifteen minutes to discuss potential litigation. At 8:45 p.m. Mayor Nichols reconvened the meeting.

ADJOURNMENT

Councilmember Mitchell moved to adjourn the meeting. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:46 p.m.

Respectfully Submitted,

Heidi K. S. Napolitino, Deputy Clerk

APPROVED BY THE TOWN COUNCIL

Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)