



# TOWN OF WOODWAY

## PLANNING COMMISSION MINUTES

OCTOBER 5, 2016

**CALL TO ORDER:** Chair Robert Allen called the meeting to order at 7:01 p.m. Commissioners, Per Odegaard, John Zevenbergen, Lisa Marquart, Andrew DeDonker and Jan Ostlund were present. Town Planner Bill Trimm and Administrative Assistant/Permit Coordinator Austen Wilcox were also present.

**APPROVAL OF MINUTES:** *July 18, 2016*

*Commissioner Odegaard* moved to approve the minutes of July 18, 2016. *Commissioner DeDonker* seconded the motion. The motion carried unanimously.

**STATUS REPORT: WOODWAY POINTE SUBDIVISION PROPOSAL**

Town Planner Bill Trimm stated that the Town is still waiting for a complete application from the developer and provided a timeline of events that will occur when the applicant files a complete application. Bill Trimm also reviewed the application process procedures including the requirement for a public hearing conducted by the Planning Commission. He mentioned that a key element of the proposed subdivision will be defining the geotechnical impacts and mitigation measures that will be addressed by the Town's geotechnical and engineering consultants.

**STATUS REPORT: COMPREHENSIVE PLAN AMENDMENT REQUEST**

Town Planner Bill Trimm explained that the Comprehensive Plan amendments can only be applied for once a year and if there are more than one, they must all be reviewed concurrently. On April 29, 2016, the Town received a request by BSRE to amend the level of service standard (LOS) in the Transportation element of the comprehensive plan. The applicant has requested the LOS be reduced from LOS A to LOS C on Woodway's portion of Richmond Beach Drive. The staff has been reviewing the proposed amendment and is awaiting some additional information from the applicant before preparing the staff report. Mr. Trimm stated that the Planning Commission will conduct a public hearing on the proposal and forward its recommendation to the Town Council whom will make a final decision.

**OTHER BUSINESS: FEMA FLOOD HAZARD MAPPING UPDATE**

Snohomish County has conducted a more intensive analysis of flood potential hazard within the county. The County did not find a threatening flood hazard for the Town of Woodway, however, the flood hazard maps indicate a portion of Point Wells is subject to flood hazard from sea water.

**AUDIENCE COMMENTS:**

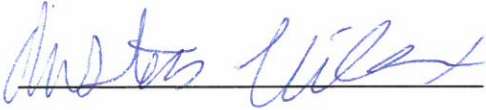
Bill and Denise Weir, residents of 11 Woodhaven Pl, asked how additional traffic flow would be handled if Snohomish County approved the development of Point Wells. Town Planner Bill Trimm explained that the County is reviewing the environmental impact statement for the project and the County code requires a secondary access of which its location is still yet to be determined. This secondary access road will also be required by the County to be a "full-width" road.

# TOWN OF WOODWAY

**SET DATE FOR NEXT MEETING:** The Commissioners agreed to meet December 7, 2016 for the next Planning Commission meeting.

**ADJOURNMENT:** *Commissioner Ostlund* moved to adjourn the meeting. *Commissioner Marquart* seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:50 p.m.

**APPROVED BY THE PLANNING COMMISSION**



Austen Wilcox  
Secretary to the Planning Commission



Robert Allen, Chair

(These minutes accurately reflect what was said at the Planning Commission Meeting. Publication does not vouch for the veracity of these statements.)